

Utilization Certificate for Research Projects Sponsored by the Non-Government Sources

Date: 24/04/2023

Subject: Utilization Certificate of research projects sponsored by Non-Government Sources

The following table shows the total grant received against the mentioned project, the status of the project, and the utilization of the grant for research projects sponsored by non-government agencies.

Year of Sanction	Title of Project	Approved Amount (INR in lakhs)	Amount Received till date (INR in lakhs)	Utilization Amount till date (INR in lakhs)	Status/ Remark
2021-22	Curriculum Development in Climate Change Policy and Law	80.59	39.97	39.97	Ongoing
2019-20	International Law & Forced Migration Project	81.70	40.73	40.73	Completed



Account Officer



INDEX

Sr. No	Name of Document	Page No.
1	Status Report of Curriculum Development in Climate Change Policy and Law	2
2	Utilization Certificate of Curriculum Development in Climate Change Policy and Law	26
3	Status Report of International Law & Forced Migration Project	27
4	Utilization Certificate of International Law & Forced Migration Project	78



Erasmus+

Cooperation for innovation and the exchange of good practices sub-programme

TECHNICAL REPORT form

Programme	Erasmus+
Sub-Programme	Cooperation for innovation and the exchange of good practices
Action	Capacity Building in higher education
Sub-Action	Joint Projects
Call for Proposal	EAC-A02-2019-CBHE
Project number	618874-EPP-1-2020-1-VN-EPPKA2-CBHE-JP
Agreement/decision number	
Project Title	Curricula development on Climate Change Policy and Law

Contractual Data

Dates and Beneficiaries

Dates

Project Start: 15/01/2021	Project End: 14/01/2024
Activities Start:	Activities End:
Project Duration(months): 36	


Beneficiary Data

Role	PIC	Name	Country
Co-Beneficiary / Partner	914970446	MARWADI UNIVERSITY	India
Co-Beneficiary / Partner	922113041	SYMBIOSIS INTERNATIONAL UNIVERSITY	India
Co-Beneficiary / Partner	911947441	UNIVERSITI UTARA MALAYSIA	Malaysia
Co-Beneficiary / Partner	892954259	INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA (IIUM)	Malaysia
Co-Beneficiary / Partner	917836408	TRUONG DAI HOC LUAT HA NOI	Vietnam
Coordinating Organization / Beneficiary	949129675	DAI HOC HUE	Vietnam
Management Contact Person	949129675	DAI HOC HUE	Vietnam
Co-Beneficiary / Partner	999895983	UNIVERSITAT DE GIRONA	Spain
Co-Beneficiary / Partner	999612161	COVENTRY UNIVERSITY	United Kingdom
Co-Beneficiary / Partner	919692309	PEDMEDE SOMATEIO	Greece
Co-Beneficiary / Partner	900185512	SIMEIO EVROPAIKIS GNOSIS AMKE	Greece

Legal Representative

Organisation Legal Address

Name: DAI HOC HUE	
Street: 03 LE LOI STREET	
Post Code: 530000	City: HUE


Dean
Faculty of Law
Marwadi University
Rajkot

Country: Viet Nam

Department

Name:

Street: 03 LE LOI STREET

Post Code: 530000

City: HUE

Country: Viet Nam

Local Address:

Internet site:

Contact

Title: Dr.

Function: President

Name Linh Quang

Last Name: Nguyen

Phone Number 1: +84 234 3845919

Phone Number 2: +84 961007575

Fax Number:

Mobile Number:

Email: nguyenquanglinh@hueuni.edu.vn

Contact Person

Organisation Legal Address

Name: DAI HOC HUE

Street: 03 LE LOI STREET

Post Code: 530000

City: HUE

Country: Viet Nam

Department

Name: Presidential board

Street: 03 LE LOI STREET

Post Code: 530000

City: HUE

Country: Viet Nam

Local Address:

Internet site:

Contact

Title: Dr.

Function: Vice President for

International

Name: Dung Thi Xuan

Last Name: Do

Phone Number 1: +84 234 3938728

Phone Number 2: +84 914418254

Fax Number:

Mobile Number:

Email: dtxdung@hueuni.edu.vn

Project Summary and Horizontal Issues

Project Description

English - 1	<p>Climate change is currently the most urgent and profoundly complex environment-related problem for the international community. Solutions are urgently needed in policy & governance to mitigate and reduce impacts. To promote international cooperation and ensure the effective implementation of CC agreements, the system of Intended Nationally Determined Contributions (INDCs), applying a “bottom-up” approach, was confirmed by the landmark Paris Agreement, 2016. However Malaysia India and Vietnam are amongst these countries that do not align with the Paris Agreement Provisions, their institutional capacity to monitor and enforce policies is poor and the violation of environmental standards is rampant with India counting among the biggest emitter in the world. Therefore Solutions are urgently needed in policy and governance to ensure the effective implementation of CC agreements that is the system of Intended Nationally Determined Contributions (INDCs). More than that there is a need to formulate and reform climate-specific legislation in order for the Partner Countries to fulfil their international responsibilities in addressing CC and train CC experts with global knowledge and understanding on the local legal and socio-economic development. To achieve this goal, the advancement in higher education needs to focus on producing academic leaders with the right blend of knowledge, skills and attitude to drive HEIs in the right direction for sustainable development and fill in the knowledge gap in CC among the various programs’ curricula offered in HEIs. In order to address these needs CCP_Law project will develop test and adapt a postgraduate degree that will formulate and increase the number of highly-skilled legal practitioners, policy-makers and government officials as well as graduates from different disciplines that will effectively address the need to formulate and reform the institutional frameworks and the National Determined Contributions in their countries.</p>
-------------	---

Horizontal Issues

Previous recommendations/follow-up

The internal quality panel and external assessment expert have been followed all activities. The Agency officer, Ms. Alba Prieto Gonzalez, has been followed up all activities.

Transversal issues

The integration of a multidisciplinary educational programme on Global CC Policy and Law, offered at a level of Postgraduate diploma (PGDip) or alternatively as LL.M depending on each partner HEI final decision addresses the need of a new generation of post-graduates in law that will acquire a high-level expertise on environmental policies and CC law.


CCP_Law Centers in all the Law Departments of the Asian HEIs support the capacity to network effectively in research and the ability to create links with the institutional efforts for CC policy-making.

The educational programme supports Malaysia, India and Vietnam to address the challenges faced by them in their higher education systems by improving its quality and relevance for the labor market, especially through enhancing knowledge, skills and competencies in the field whereas it contributes to the better planning, delivery and management of the Master program.

The programme strengthens cooperation between EU and the Partner Countries through organised study visits for capacity building of the teaching staff of the Asian HEIs and the voluntary convergence with the EU developments in the field of CC law and environmental policies curricula as well as exchange of best practices in the field that will equally respect national requirements

Involvement of people with fewer opportunities

N/A


Dean
Faculty of Law
Marwadi University
Rajkot

Award Criteria

Assessment Criteria

Relevance of the project

Relevance to the objectives

The new postgraduate courses will first of all support the modernization, accessibility and internationalization of higher education in Malaysia, India and Vietnam. The quality of higher education will be substantially improved as it will be importing internationally declared targets into the CCP_LAW regional curricula, taking into account the main constraints in developing, applying and implementing environmentally friendly legislative frameworks. Creation of CCP_Law Centers in all the Law Departments of the Asian HEIs will support the capacity to network effectively in research and the ability to create links with the institutional efforts for CC policy-making. The CCP_LAW project will also support Malaysia, India and Vietnam to address the challenges facing their higher education systems by improving its quality and relevance for the labour market, especially through enhancing knowledge, skills and competencies in the field whereas it contributes to the better planning, delivery and management of the Master program.

The project aims to improve the level of competences and skills in the HEIs by developing a new and innovative ICT-based education program and by applying best practices pedagogical methodologies among academics and learners. There is a need to formulate and reform climate-specific legislation in order for the Partner Countries to fulfill its international responsibilities in addressing CC. Although Malaysia possesses a National CC Policy, it doesn't align with the Paris Agreement Provisions. India's institutional capacity to monitor and enforce policies is poor and the violation of environmental standards is rampant. Capacity building on policy innovation and climate governance would serve to bolster the state's ambition to meet its potential. Vietnam provides a compelling case study in the problems that nations face in overcoming wide-spread vulnerabilities to CC, enabling adaptation through policy and planning. The development and adaptation of new curricula, conducted through blended learning, in the HEIs in combination with the capacity building of academics who will be highly up-skilled in the field of environmental policy and CC law will make high-quality postgraduate studies in CC Law available in these countries where a robust institutional framework is needed. The multidisciplinary Educational Programme will be a gateway to graduates to gain an excellent understanding of local, national and international environmental policies and legislative frameworks and become highly trained to guide policy-making, decision-making and innovation based on their knowledge on climate-change legislation and policies, after taking into consideration that policy analytical capacity at district and commune level is very limited particularly due to the limited knowledge and skills in CC adaptation.

EU Education, Cooperation & Development policies

The Study Visit on Climate Change Law and Policy in Girona was intended as a two-way sharing of experience that facilitated EU education cooperation between European and Asian institutions. On the one hand, it was an opportunity for EU and Asian partners to exchange ideas, discuss their vision of what will the new course include, and agree on a broad structure and on the other hand presented a great opportunity to learn how other institutions, academics, non-governmental organisations, CSOs approached mainstreaming within their particular contexts. Capacity building activities included presentations from academic staff of teaching processes, presentation of projects linked to climate change and environment courses, Good practices in blended learning; experiences at the Law School, Presentation of a private consulting company, UdG Montilivi Campus Library visit.; Teaching and assessment practices through problem based learning; Development techniques of a new masters' program; Design of a CCP_Law Master: curriculum and general issues; Climate change litigation, Forest protection and climate change, scientific visit to the Natural Park of Cap de Creus (Parc Natural del Cap de Creus); Meetings with relevant stakeholders and exchange of expertise.

Moreover, Europe in the world- sharing experiences of activities and policies that enhance carbon reduction. The digital transition- sharing considerable experience in use of IT in education and demonstrate how to increase inclusivity. Green Transition extending the influence that aims to make Europe carbon neutral by 2050 – sharing experiences and expertise in CC international laws.

Similar curricula development on Climate Change Policy and Law in Europe (WP 1.1) highlighted an integrated national policy and strategy operating in UK, Spain, and Greece which can be termed as the EU Strategy. After a detailed analysis of the policy parameters, operating in the EU the major emphasis is on improving greenhouse gas reduction and adaptation to the impact of climate change through transport, management, and planning. Much of the climate change legislation in Spain, Greece, and the UK are in tune with EU directives especially the EU emissions trading scheme and Renewable energy Directives 2009/28 EC revised in 2018. Since these amended directives set rules and obligations for the EU's 2020 and 2023 energy efficiency targets. Some of the prominent features with respect to policies are European climate laws which set a legally binding target of net zero greenhouse gas emissions. In view of the report, it has been observed that the UK was the first country to implement domestic legally binding emission reduction. Moreover, it has a long history of integrating climate change into their law and policy strategy. As compared to legislative policy parameters operating in Asia, EU countries have policies and legislation's which has a direct or indirect bearing with respect to climate change. Some of those legislations can be highlighted as Climate Change Act, Companies (Director's report) and limited liability partnership (energy and carbon report) regulation 2018; Climate Change levy 2001, climate change agreements 2001, Environment Act 2021, Energy Act 2016; Net Zero Strategy 2021.

Quality of the project implementation

Description of the implemented activities

In the first phase of the project, the most planned activities were implemented. Due to Covid-19, some modifications were introduced in the contingency plan with the agreement of whole consortium and Executive Agency. The archived deliverables are described in the Table of achieved/planned results.

- WP1 with six tasks has been completed.

+ Task 1.1: led by Coventry University which presented the methodological framework for the research phase while EU partners:

The result of this Task was the elaboration of the deliverable D.1.1 which contains the following sections: National Laws and Policies for Climate Change, Environment Protection, SDG's etc; Climate Change Law and Policy: An investigation into the Curricula of Universities in Europe (Desktop study); Interviews & Questionnaires; Gap Analysis and Recommendations.

+ Task 1.2: led by Coventry University which proceeded with the elaboration of a desk-based study of best practice in the teaching of climate change and CC_Law using Google Scholar. European Knowledge Spot also provided a Literature review report on best pedagogical practices in Environmental/CC_Law and Policy from Greece.

+ Task 1.3 was led by Symbiosis International University, carried out through desk research and focus group discussion. Under the research, Asian PC HEIs were required to conduct an elaborate desk research on existing courses on environment and CC in their respective countries. The institutions were analyzed on the basis of 19 parameters. For focus group discussion, following 12 questions were predetermined.

+ Task 1.4 & Task 1.5 led by Ha Noi University of Law was implemented in due course and the purchase equipment list was approved by the Coordinator and Agency.

- WP2 with three tasks has been completed:

+ Task 2.1 is the only Task elaborated in the framework of WP.2. In particular, the Study visit of the project had been conducted in Girona – Spain between 30/5 and 4/6. It was a really intense study visit organised in the framework of WP2

+ Task 2.2 and Task 2.3 with the development of the draft training plan for the Educational Course on CCP-Law Curricula was completed.

- WP3: Capacity Building on Climate Change Policy and Law and on Distance Learning. Due to the delay of WP2, the WP3's outcomes were also affected.

- WP6: Four tasks have been being implemented

Task 6.1 Stakeholder analysis (PEDMEDE)

Task 6.2 Dissemination Plan development (PEDMEDE)

Task 6.3 networking and Awareness raising event (HU)

Task 6.4 A Portfolio of relevant dissemination materials (PEDMEDE)

-WP7. The tasks and activities were led by HU and in particular by Dr. Do Thi Xuan Dung, Vice President (Project Coordinator) and aimed to ensure the fulfillment of the project's goals within the time and budget constraints. In that sense the Project Coordinator proceeded with the below actions:

+Task 7.1 Project Management Strategy and Task 7.2 Financial Management: Coordinated the Management Board set-up (D.7.1) and drafted the management strategy of Project Management Plan which provided key information and guidelines for the implementation of the project and in particular on what has to be achieved, what has to be delivered, who will be involved, when to deliver and how to communicate during the project term. Coordinated the Financial Management (D.7.2) by informing partners on financial rules, by providing clarifications and by requesting internal financial reporting

+ Task 7.3 Internal Communication Planning: Developed a restricted google Drive platform (D.7.3) in order to offer to each partner independent access to important documents, rules, meeting agendas and information.

+ Task 7.4 Project meetings: Organized seven online Transnational Partner Meetings and one in combination with the study visit at Girona.

Quality assurance

The Quality assurance procedures have been led by the Civil Society Organisation SIMEIO EVROPAIKIS GNOSIS AMKE (EKS) and the material and activities that have been produced and undertaken during this period include:

1. Coordination of the QAC members appointment (D.5.1) and Drafting and Delivery of the Quality Assurance Plan (D.5.2). EKS Developed and delivered the Quality Assurance Plan to provide a single point of reference on the quality assurance processes that would govern the course of the CCP_LAW project and define the project organization, roles and responsibilities related to the quality control and quality assurance activities. The quality plan and the overall Quality Assurance procedure was presented during the Kick of Meeting on 23-24 March and during the 3rd internal online meeting on 25.11.21.

https://drive.google.com/drive/folders/1aQbQdIBkVwJM6BhEYtrZ1YsyZrR_UBID

https://drive.google.com/drive/folders/1-_ebRuQi-FN_jPJ8Ty72BJZJLXdKAuGK

2. Coordination of the Internal Evaluation Procedure (D.5.3), Preparation of the Evaluation Questionnaires and drafting of Evaluation Reports. In the framework of the Quality Assurance process EKS coordinated and monitored this horizontal activity in cooperation with all partners, informed all Partners on the Quality Assurance procedures and steps (during all TPM meetings), convened a QAC meeting (07/10/22) to analyse and discuss on the progress of QA issues, developed and delivered the relevant evaluation tools (questionnaires).

The following quality evaluation reports have been produced:

- KoM Evaluation Report: <https://drive.google.com/drive/folders/1qD51NZfnyPOqIzcRMHybij9JP2Qoko9Y>

- Girona Study Visit Evaluation Report: <https://drive.google.com/drive/folders/1-FLYGm2OzjgKpfBlj-MibOEcm1JjeLPD>

- QAC meeting minutes: https://drive.google.com/drive/folders/1AaUqnYjq4_ko0YmpSNj_x2CO_Tz2f-RF

- Interim Evaluation Report including the assessment of WP1 deliverables:

<https://drive.google.com/drive/folders/1cF22xeTDgK1S1JQuunOIUtwde63bFQ2T>

3. Coordinated the External evaluation procedure. In particular EKS prepared the call of interest and send it to all Project Partners including the Evaluation Committee for remarks, proceeded with the publication of the call and the assessment of the candidates and appointed after consultation with the Project Management Board and the EACEA, Mr. Giorgio Magisterli as the External Evaluator of CCP_Law. Mr. Magisterli has a)15 years of experience in evaluating donor funded programs; b)more than 35 years of professional experience in Project, legal and corporate management in Europe, Asia and Africa, c) Admitted lawyer (Europe, 1997), with more than 7 years of in-house/off- council experience (EMEA/APAC) on Corporate, Trade, FDIs and d) Demonstrated proven interest and experience with the requirements of European Commission and Erasmus+ Capacity building in higher education (CBHE) funded projects and good knowledge in developing, implementing and evaluating technology-enhanced teaching and learning. EKS is also in a continuing communication with the external expert and provides input when requested.

Visibility

CCPLaw project aims to have increased visibility & activities at national & regional level with regard to climate change awareness initiatives. The visibility of the project responds to the information and publicity requirements with the aim to increase the transparency & awareness of the general public about the project CCPLaw. As part of this visibility, PEDMEDE guarantee that all materials & events produced will make specific reference to policy and contribution according to the respective instructions, rules, & regulations. The project has two social media accounts, one on LinkedIn & one on Facebook with 135 followers and 21 followers accordingly.

As shown by the numbers, the delay on the delivery project outputs due to Covid-19, exerted impact also at the dissemination actions of the project due to the limited content production that is related with the promotion of the project outputs. That made the engagement of bigger audiences difficult, but it will be further improved with the gradual update of the CCPLaw social media pages with the project's outputs. Until now, all the partners acquire an admin at the pages in order to update the content according to the dissemination plan. Furthermore, the project is also disseminated through partner's social media networks.

The CCPLaw project website allows broad visibility of the project and its concept without geographical constraints, direct information about the project in real time to better promote the activities and events of the project, inform the public, authorities, organizations, etc. regarding the project idea, the activities planned, the objectives and the expected results. More precisely, the project's website is the main dissemination channel, enabling wide dissemination of the project results. All public project outputs and results reached until now in the context of the CCPLaw project activities and tasks are freely available on the project's website. PEDMEDE, as the dissemination leader has developed the website after an internal consultation procedure with the partners. Apart from the English language, which is the main language of the project website, it is also available in all partner languages, so that local target groups and audiences have an easy access to its content and reassure a wider accessibility. Close collaboration with the partnership and monitoring of dissemination activities is ensured, in order to provide translations and further news that uploaded on the website.

In regards with the newsletters, PEDMEDE in collaboration with assigned partners are developing the project's newsletters. Until now, the first newsletter is published and exploited the current status of the project. The next newsletter will be published until the end of January, and it will be dedicated to the WP1 results completion. Finally, the printable dissemination materials (flyers, poster, banner) are available in English, & specifically the leaflet is available at all the partnership languages. They include the project logo, the reference to the European Commission with the EU and Erasmus+ logo, as well as reference/ information on the following areas: the project objectives & scope; the project partnership; the project duration; the main activities; the expected outcomes/ results; the addressed target groups; the innovative approach of the project; the disclaimer; the link to the project's website; the links to follow the project on social media (Facebook, YouTube, etc.) to get more information & to keep up with the latest developments and news on the project.

This action assists the further exploitation of the project, since make the information available to the general public and be used to inform audiences during the planned roundtables, training & event.

Equipment

The final purchase equipment list has been approved by the Coordinator and the equipment will be purchased 12 months before the project ends.

The project includes activities relating to curriculum development

Yes

HIGHER EDUCATION: Promoting internationalisation, recognition and mobility, supporting changes in line with Bologna principles and tools.

The University of Girona, Spain developed the outline of Master Programme on Climate Change Policy and Law based on Bologna principles and tools. Six HEIs will adapt this outline to rebuild the own MSc programme. The program include two parts (1) recommended syllabus from EU-HEIs and (2) Adapted syllabus to meet the national qualification framework. New MSc programmes are being developed taking into account student-centred learning, competence based learning, project-based learning, and the compliance with national/EU learning outcomes to ensure a smooth accreditation process. The process of compiling the course outlines was coordinated and approved by EU partners with input from all involved partners.

New/updated courses

The details of new and updated courses will be discussed and approved during coming partnership physical meeting in India next January, 2023. The first batch of pilot MSc student enrollment will take place in the year of 2023.

No

Teaching / Training Activities

Yes

Mobility for Teaching, Training and/or project research activities

In the first project phase, Study visits to University of Girona, Spain, for Capacity building and Curricula development was held from May 30 to June 4, 2022. All partners, except University of Coventry, UK, participated in to this study visit. Two physical meetings and study visit will be held in India next January and August, 2023, respectively.

No

Quality of cooperation

Project management

The electronic signing of the partnership agreement among 10 partners was completed within 4 months with no obstruction after the signing of the grant agreement between EACEA and Hue University. The International Relations Office of Hue University is responsible for the project coordination. All CCP-law partners have appointed a main contact person who is also the representative of that institution in the Management Board. Decisions are made by majority vote by the Project Management Board (in person or over email/Google Meet) and communicated to all partners in meetings or via email (during the time with COVID-19 restrictions). All main project decisions will be made in Project Management Board (PMB) regular meetings. Project Management Board decisions will be on the basis of mutual consent. As necessarily, there will be a voting procedure. All PMB members will have one vote. However, in some urgent cases it is of necessity to take immediate decisions to move the project forward. In such cases, the Project Coordinator will communicate with all PMB members via email to reach the decisions. If it is necessary, a Doodle application may be applied for a voting procedure. Operational decisions will be made based on the Project Management Plan by the Project Coordinator, and by the Work Package Leaders for the work package level. To date, there have been four regular virtual meetings (See Table of Achieved Results, Activity 7.4.). The CCP-law Management Team helps coordinating the work within partner countries. The process for finalizing the Partnership Agreements went smoothly. The coordinator met with all partners virtually or in person and shared a draft of the agreement prior to the kick-off meeting. All partners signed the agreement virtually and sent the signed pages to the Coordinator to make an integrated original signed Partnership Agreement. There has so far been no conflict among the partners. If any disputes would arise in the future, they would be handled by the PMB. Project plans for each project year have been drawn up by the Coordinator and WP leaders and adjusted as necessarily. At each regular project meeting, the Coordinator has shared management updates and clarified the next steps (upcoming tasks) ahead. The working language in the project is English. Partners primarily utilize emails and our joint Google Drive to share and discuss project documents. Digital meetings are mostly hosted and use of virtual tools have been used for the project management.

Involvement of partners and stakeholders

The project is divided into 7 WPs, each WP having WP leader and also having task leader. The leader manages the implementation for having final output. Each draft deliverable was commented by WP leader, all partners and evaluated by the QAC and external evaluators. The project coordinator approved the final deliverables. The role in project is divided as below:
+ Hue University coordinates overall activities, financial management and WP7 (Project Management)
+ - SIU (Symbiosis International University) is responsible for WP1; UdG (University of Girona) for WP2; CU (Coventry University) for WP3; SIU for WP4, EKS for WP5 and PEDMEDE for WP6. Involvement of stakeholders: To conduct Task 1, Task 2, the interviews are designed for high profile academics/experts on climate change policy and law (5 in each EU partner country: 15 in total) and questionnaires will be distributed to a wider audience of environmental educationalists, relevant HEI teaching staff/lectures on environmental policies (20 questionnaires per EU participating country: 60 respondents using Survey Monkey) For Task 3 of WP1, the activity was done through desk research and one focus group composed of 5 academics in the environmental law/climate change law/climate change policy, 2 climate change experts and 3 students from the field (environmental and law background) was organized in each PC HEIs (10 in total). After the project kick-off meeting, most of partners were very active, except for UdG. Tasks led and implemented by UdG has not been fulfilled on time and the outcomes have been therefore delayed for several months.

Management of the grant

The budget rules were presented at the kick-off meeting in March 2021 based on the information provided in the Guidelines for the Use of the Grant and the presentations provided at the Grant Holders' meeting in January 2021.

At the beginning, the coordinating university shared all budget documents and explained clearly the process and purpose of funding. Funding transfers are kept in a separate account of the coordinating institution and managed and monitored by a designated financial officer, Ms. Dang Tinh Diem. Ms. Diem presented the financial issues and guidelines at the Kick off meeting hosted virtually in March 2021 and answered questions about financial administration. Moreover, the Management plan also revealed the rules for financial reporting (costs of stay, travel, and staff reporting). When partners report staff costs, the financial officer provides individual feedback for how to complete the reporting. The procedures for managing the grant are clearly stated in the Partnership Agreements (PA) signed by the coordinating institution with all partners. Costs (50% of budget) were transferred to each partner in May 2021. To make the processing of the financial document more systematic, the members, the partner leader, and the Project Management Board have been asked to collect and submit the financial document every six months as planned. Travel costs are transferred to partners in advance and the partners send boarding passes to the coordinator as proof of travel after it has taken place. One possible difficulty arises from COVID-19 and the consortium approved moving Kick off meeting to a virtual format. As of January and December, 2023 we expect that the two face-to-face meetings planned for Rajko, India and Pune, India. After the submission of interim report, we plan to request the Agency for the Project extension of 01 year due to the effects of COVID 19.

IMPACT AND SUSTAINABILITY

Awareness raising, dissemination, sustainability and exploitation of the project results

PEDMEDE, as the dissemination leader, in order to effectively proceed to the dissemination activities that will secure wider dissemination & exploitation of the project. Coordination & monitoring of dissemination activities is ensured by PEDMEDE all over the project lifetime. In particular, the dissemination tasks directed by PEDMEDE are as follows:

- + Stakeholders database: PEDMEDE developed the stakeholders list that has been filled by all the partners in order to identify & prioritize the stakeholders that should be reached in the context of the project.
 - + Dissemination plan: By the beginning of the project PEDMEDE drafted the project's disseminations plan, aiming to provide the project partners with detailed guidelines & instructions in order to effectively implement the foreseen dissemination and sustainability activities. The dissemination plan was presented to the Consortium, and was further updated following the feedback provided by project partners.
 - Corporate identity, including project logo, digital templates: Following 4 project logo options that PEDMEDE designed & presented to project partners, the final project logo was selected, according to the voting results. In addition, guidelines and digital templates were provided to partners, in order to have a corporate identity of the project.
 - Dissemination and promotional material: The project leaflet was designed and developed by PEDMEDE & finalized after consultation with the partnership. Following this, project partners translated the leaflet in their respective language & further used it for dissemination purposes.
 - Website: PEDMEDE designed and developed the project website & finalized its content, after consultation with the partnership. After confirming the structure of the website, it was translated in all partner languages. The project's website is constantly updated by PEDMEDE with news & the projects outputs that are gradually produced during the project lifetime. Close collaboration with the partnership & monitoring of dissemination activities is ensured, in order to provide translations & further news that uploaded on the website. The website is on air since November of 2021 & the translations in all partner languages were completed by February of 2022.
 - Social Media Networking: Social Media Accounts were activated in the very beginning of the project, by PEDMEDE. The project is active in the following Social Media channels: Facebook, LinkedIn. Constantly, content, news and project outputs are disseminated through social media, coordinated by PEDMEDE.
 - Newsletters: PEDMEDE in collaboration with assigned partners are developing the project's newsletters. The final versions will be fine-tuned by project partners and translated in local languages. After that, they will be disseminated through partner's communications channels & the project website and social media.
- Last but not least, all over the project lifetime PEDMEDE keeps disseminating the project results and outcomes through its existing dissemination channels, i.e.: Social Media Accounts (Facebook, LinkedIn, Twitter, Instagram), weekly based newsletter to 2500 recipients, PEDMEDE's website etc.

Statistics and Indicators

Type of equipment:

- books and pedagogic material

- audio-visual equipment
- Computers and software
- lab material
- Other

For Curriculum Development projects

Yes

Level of new/updated courses:

- Short cycle
- 1st Cycle (e.g. Bachelor)
- 2nd Cycle (e.g. Master)
- 3rd Cycle (e.g. Doctoral)
- Vocational Education and Training

Type of recognition:

- HEI Degree 120
- National degree
- Multiple Degree
- Joint Degree

Volume (in ECTS) of new/updated courses

The new study programme includes:

- Placements/internships for 0 students
- Career orientation service
- Career development measures

Number of learners / trainees enrolled (per intake / course)

delivery)

Type of skills/competence developed:

- Transversal/behavioural skills
- Technical /academic /scientific / research skills
- Linguistic competences

% of the new curriculum taught in foreign language of the the total of new curriculum developed by the project

80

For Training/Mobility Activities

Number of partner country "HEIs' students" trained

0

Number of partner country "HEIs' academic staff" trained

0

Number of partner country "HEIs' administrative staff" trained

0

Number of partner country "non-HEI individuals" trained (priv. sector, NGOs, civil servants, etc.)

0

IMPACT AND SUSTAINABILITY

Impact at individual level

Extent of attention given to vulnerable groups

not applicable

Number of direct beneficiaries in the Partner country(ies) per year: academic staff from HEIs

120

Number of direct beneficiaries in the PCs (/year): administrative staff from HEIs

60

Number of direct beneficiaries in the PCs (/year): HE students

0

Number of direct beneficiaries in the PCs (/year): non HE individuals

0

Impact at institutional level

Extent of impact at institutional level: for instance new courses /

to a very high extent

strategies (policies, regulations) / services (units, centres)

Potential of planned project measures to contribute to new national cooperation activities in the Partner countries HEIs as a result of the project (Memorandum of Understanding /research projects / joint publications /participation in networks or associations etc.)

to a very high extent

Potential of project to contribute to new international cooperation activities in the Partner countries HEIs as a result of the project (international agreements / Memorandum of Understanding / research projects / joint publications / participation in networks or associations, etc.)

to a very high extent

Impact on the HE Sector

Potential of project to contribute to new (/updated) national or regional policies / laws / regulations in HE

to a very high extent

Potential of project to contribute to the establishment (/ further development) of external bodies (/associations /agencies)

to a very high extent

Potential of project to contribute to improve the excellence / competitiveness / attractiveness of the Higher Education institutions

to a very high extent

Innovative character of the planned results (i.e. the courses developed; the new tools, services, procedures delivered; the strategies implemented for reaching the target groups; etc.)

to a very high extent

Impact on the society as a whole

Potential of the project to pay particular attention to least developed countries

to a very high extent

Potential of the project to engage Partner Countries HEIs in new means of cooperation with employers and other stakeholders (e.g. NGOs, associations, etc.)

to a very high extent

Measures contributing to improving lifelong learning approaches in the Partner Country HEIs

to a very high extent

Sustainability

Institutional support for Partner Country HEIs to sustain project results

to a very high extent

Measures to collect Sources of financial (/logistic) support for sustaining the project results from:

- Partner HEIs
- Public authorities in Partner countries
- NGOs
- Private sector
- European Union
- Other

QUALITY OF PARTNERSHIP & COOPERATION

Involvement of students in the project implementation

to a small extent

Involvement of non-educational stakeholders in the project implementation

to a high extent

RELEVANCE in relation to project objectives

To what extent the project contributes to the policy objectives of the Partner Countries

to a high extent

Project potential to promote EU's horizontal policies

- Agriculture, fisheries and foods
- Business
- Climate action
- Cross-cutting policies
- Culture, education and youth
- Economy, finance and tax
- Employment and social rights
- Energy and natural resources

- Environment, consumers and health
- External relations and foreign affairs
- Justice, home affairs and citizens' rights
- Regions and local development
- Science and technology
- Transport and travel

Meetings, Training and Mobilities

Meetings, Trainings and Mobilities

Estimated dates of consortium meetings until the end of the projects

Venue country	Venue city	Date of Meeting
Vietnam	Hue	01/12/2023
India	Pune	01/08/2023
India	Rjakot	30/01/2023

Training and Mobilities

Event	Purpose	Type of participants	Gender	Number	Country of Origin	Country of destination	Duration (in weeks)	%compared to objectives
1	Study	Academic staff – teaching	Number Female	3	India	Spain	1	100
1	Study	Academic staff – teaching	Number Male	5	India	Spain	1	100
1	Study	Academic staff – teaching	Number Female	6	Malaysia	Spain	1	100
1	Study	Academic staff – teaching	Number Male	4	Malaysia	Spain	1	100
1	Study	Academic staff – teaching	Number Female	2	Greece	Spain	1	100
1	Study	Academic staff – teaching	Number Male	5	Vietnam	Spain	1	100
1	Study	Academic staff – teaching	Number Female	4	Vietnam	Spain	1	100

Attachments

Type of File	Name of the File
Budget Table	CCP_Law interim_financial_statements.xlsm
Declaration of Honour	CCP- Law annex_b_declaration_honour_1.pdf
Table of achieved results	CCP- Law Annex_c_table_of_achieved_planned_results.pdf
Dissemination/Exploitation Plan	CCP-Law Dissemination plan.pdf
Quality Assurance Plan	CCP-Law Quality Assurance Plan.pdf
Request for Payment	CCP- Law Request_for_2nd_pre-financing_payment.pdf



EUROPEAN EDUCATION AND CULTURE
EXECUTIVE AGENCY (EACEA)

EACEA.A - Erasmus+, EU Solidarity Corps
EACEA.A.4 - International Capacity Building

Brussels
EACEA.A.4/BG/APG

Prof. Dr Le Anh Phuong
Rector
Dai Hoc Hue
03 Le Loi Street
VN-530000 HUE

E-mail: leanhphuong@hueuni.edu.vn

Cc: dtxdung@hueuni.edu.vn

Subject: 618874-EPP-1-2020-1-VN-EPPKA2-CBHE-JP
Statement of the costs incurred and Request for further pre-financing

Dear Prof. Dr Le Anh Phuong,

We would like to inform you and your project partners that we have carried out the assessment of your Technical Implementation Report submitted on 3rd January 2023, and we are pleased to inform you that it has been approved.

Our assessment looks at the partnership's performance as regards the efficient implementation of the project. It takes into account the Technical Implementation Report but also the desk monitoring conducted by the EACEA since the start of the eligibility period. The project implementation should not only respect the CBHE requirements, but it should also be in line with the original proposal included under Annex I of the Grant Agreement.

In this context and in accordance with the Grant Agreement and the Erasmus+ Programme Guide, your project implementation has been qualified as **'GOOD'** (please refer to the Categories of qualification below). The Comments and recommendations sheet in Annex of the letter provides more detailed feedback.

In addition, we remind you that your project is now online on the [Erasmus+ Project Results Platform](#), so as to ensure transparency and visibility of EU funding. We invite you to update your project data and to upload your project results. Please note though that these results will become publicly available only after the validation of your final report by the Agency.

Finally, we would like to thank you for your "Statement on the use of the previous pre-financing instalment and Request for Payment" received on 3rd January 2023.

We are pleased to inform you that, on the basis of the information provided in the above-mentioned form, the requirements foreseen by Article I.4.2 of the Grant Agreement have been met. Therefore, you may expect payment of a further pre-financing in accordance with the rules set out in Art. I.5.1 and I.5.2 of the Grant Agreement.

Please note that, if the statement on the use of the previous pre-financing instalment submitted in accordance with Article I.4.2 shows that less than 70 % of the previous pre-financing instalment paid has been used, the amount of the new pre-financing to be paid will be reduced by the difference between the 70 % ceiling and the amount used.

Please note that the eligibility of the costs incurred (excel file) will only be verified at Final Report stage (Article II.25 of the Grant Agreement). Therefore, this feedback letter does not imply the approval of the costs declared in this reporting exercise.

Should you require any further information, please contact your Project officer at EACEA at EACEA-EPLUS-CBHE-PROJECTS@ec.europa.eu. We also encourage you to regularly consult our Erasmus+ website https://eacea.ec.europa.eu/erasmus-plus/beneficiaries-space_en.

We wish you a successful continuation of your activities.

Yours sincerely,

Qualified electronic signature by:
MARIA LUISA FERNANDEZ ESTEBAN
Date: 2023-04-14 12:20:30 +02:00

Marisa FERNANDEZ ESTEBAN
Deputy Head of Unit

Annex: Comments and recommendations

Categories of qualification:

Very good (at least 75 pts out of 100): the project is implemented in accordance with its original work programme and timetable; the report provides all the information and evidence needed and there are no particular concerns or areas of weakness.

Good (between 74 and 60 pts out of 100): the project progresses in accordance with its original work programme and timetable but some improvements could be made; the report gives clear information on all or nearly all of the evidence needed.

Fair (between 59 and 50 pts): there are weaknesses and concerns in the project implementation; although the report gives some relevant information, details are lacking and/or the information is unclear; there are several areas in the implementation that must be improved during the second half of the project.

Weak (less than 50 pts out of 100): the project is not respecting its original work plan/timetable and/or is not fulfilling the CBHE requirements; the report fails to address important aspects of the project implementation that cannot be judged due to missing or incomplete information; in accordance with article 1.10.6 of the Grant Agreement and section 3.5.2.2 of the Guidelines for the Use of the Grant, the maximum grant will be reduced at final report stage if no substantial improvements are observed during the second half of the project.



Project Implementation Report

COMMENTS AND RECOMMENDATIONS

Project Number: 618874-EPP-1-2020-1-VN-EPPKA2-CBHE-JP

Project Title: Curricula development on Climate Change Policy and Law

Coordinating Institution: DAI HOC HUE

CCP_Law is an ambitious project working with HEIs from India, Malaysia, and Vietnam on the topic of Climate Change. The main objective of the project is to train academic leaders to drive HEIs on sustainable development. More concretely, the project aims at creating a multidisciplinary educational programme on Global Climate Change Policy and Law.

1. RELEVANCE

The partnership is working in three countries that do not align with the Paris Agreement Provisions. This is partly due to the lack of climate-specific legislation in the three countries to avoid the violation of environmental standards. CCP_Law aims at tackling this problem by introducing an educational programme to train professionals on environmental law.

2. QUALITY OF THE PROJECT DESIGN AND IMPLEMENTATION

The partnership has been working chronologically through the WPs. The preparation WP1 took 10 months to finalise but it has produced a relevant basis to define the needs of the project. For example, the partnership has produced a report on already existing similar curricula in Asia to touch base on what is already available to produce curricula that fills in the gaps in the target countries.

WP2 on Development has important delays in the implementation. The WP leading university (UdG) has been struggling with staff issues during the implementation due to staff leaving the project for various reasons. It seems that this partner only has one person working for the project who cannot devote much time to the project due to other commitments. As a result, WP3 is also delayed, given UdG's major role in its implementation.

The partnership should find an appropriate solution to this issue. Perhaps, they should consider the option of involving more partners in the development of this WP or adding new partners to the consortium in case UdG does not hire new staff for the project.

The partnership has developed appropriate Quality and Dissemination Plans and hired an external expert for the evaluation procedure with an adequate background.

3. QUALITY OF THE PROJECT TEAM AND THE COOPERATION ARRANGEMENTS

The partnership is composed 10 partners and the work is adequately shared among all the partners.

The European partners are supporting the coordinator in the administrative management of the grant with the EACEA. This second half of the project should serve to work on the autonomy of the



coordinator in her relationship with the European Commission.

4. IMPACT AND SUSTAINABILITY

The dissemination is adequately managed by PEDMEDE, one of the Greek partners.

They have taken the lead on this task by creating a database of stakeholders and a dissemination plan.

They also managed the social media presence, designed the website, and created the promotion materials in line with the rules of the corporate identity.

Even though the report describes that partners comment on the dissemination outputs produced by PEDMEDE. It is important that all the partners are involved in the dissemination activities to ensure a transfer of knowledge from this partner.



Budget Utilization Certificate

Marwadi University is a partner institution in the Project on Curricula Development on Climate Change, Policy and Law (CCP_Law) co-funded by the Erasmus+ Programme of the European Union. Total grant of the project is 89,611 EUR.

This is to certify that Marwadi University has received first financing of the grant of 44,627.28 EUR on 21 June 2021 at an exchange rate of Rs. 87.79. The total budget utilisation as on 3rd March 2023 is as per the table mentioned below.

Project on Curricula development on Climate Change Policy and Law (CCP_Law) Co-funded by the Erasmus+ Programme of the European Union Project No of Reference: 618874-EPP-1-2020-1-VN-EPPKA2-CBHE-JP			
Budget Headings	Grant Awarded (in EUR)	Budget Spent (In EUR)	Budget Spent (In INR)
1. Staff Costs	11,820	3,555	3,12,093.45
2. Travel Costs	4,555	4,555	3,99,883.45
3. Cost of Stay	17,040	6,000	5,26,740
4. Equipment Cost	45,600	29,976.28	26,80,789.99
5. Subcontracting Cost	5,500	0	0
6. Exceptional Cost	5,096	541	47,494.39
Total	89,611	44,627.28	3,997,001.28


Chief Accounts Officer
Marwadi University





Co-funded by the
Erasmus+ Programme
of the European Union



IFLM

INTERNATIONAL LAW AND FORCED MIGRATION STUDIES

Project ID 610149-EPP-1-2019-1-MM-EPPKA2-CBHE-JP

Final Closing Report

State, Private & National Law Universities Questionnaires: Academicians & Practitioners

DESK RESEARCH

Final Report

SUMMARY OF ILFM PROJECT DESK RESEARCH

1. PREAMBLE

This desk research has been conducted in relation to the introduction of ILFM/LLM program; the aim of this research was to find out the number of universities /college offering courses on Migration and Refugee law related programs countrywide.

The population survey involved Universities & Law Institutes in India. After a careful review of the findings, we used cluster sampling mode of research. The team divided the universities / colleges into four zones -- North, South, East and West zones and as a result came up with fifty-one (51) Universities as our sample size.

2. LIST OF LAW INSTITUTES

As earlier alluded, fifty-one universities were a sample size, the number was arrived at after a careful review of all the universities in India and this was archived by reviewing university/college websites countrywide. Regarding the types of universities, we surveyed State Universities, Private universes universities and National law institutes.

The Desk research undertaken by Faculty of Law, Marwadi University for the ILFM project, shows the following results:

Sample Design: Survey conducted through online mode, about the universities in India offering courses on migration studies.

Sample Universe: The Union and territory of India

Clusters: North zone, East zone, south zone and west

zoneSample size: 51 Universities

Sample Units: Private Universities
State Universities
National Law University

TABLE 1

	Affiliation of the University/ Private/Public/ Deemed	No. of Universities	Courses on migration studies offered (Level)
1	Private Universities	26	LLM – 24 Diploma – 1 LL.B- 1
2	State Universities	20	LLM – 16 M.A. – 4
3	National Law Universities	5	LLM – 5

3. Methodology

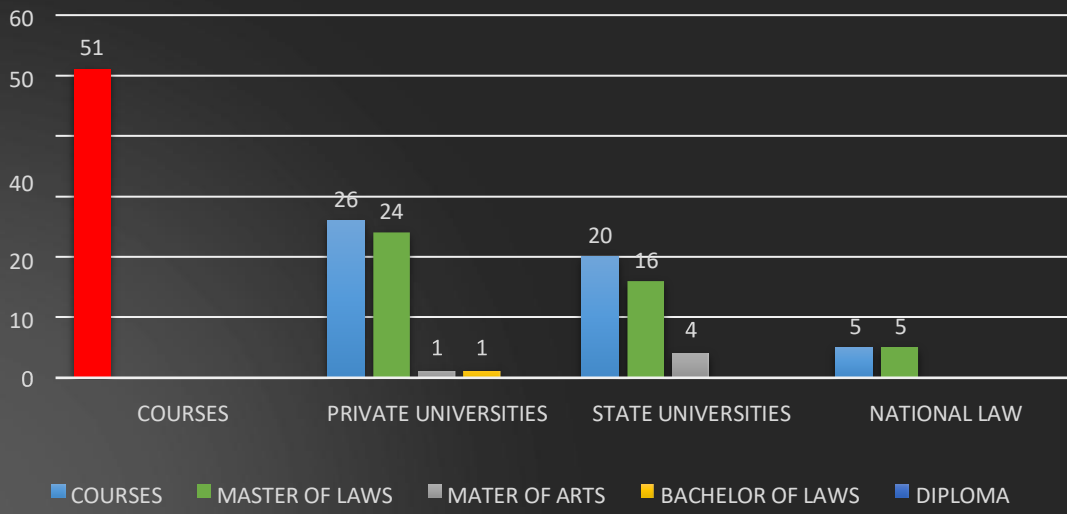
All of them had adopted for **Clinical / Experiential Learning** through Conferences, Seminars, Moot Court Training, Panel Discussions and Classroom training.

Case Study Method: Yes, included in 4 of the units.

Around 31 of the units demonstrate **Pedagogy / Assessment** which portray the following dimensions viz. (a) legal consultancy (b) advocacy (c) clinical lawyering (d) Global practice (e) advisory (f) reporting (g) training and compliance

GRAPH 1 DEMONSTRATING INSTITUTIONS

ILFM PROJECT - DESK RESEARCH 51 UNIVERSITIES



4. ACADEMICIANS

The research undertaken by Faculty of Law, Marwadi University included 10 academicians from highly rated universities because of their academic qualifications and experience in international and refugee law.

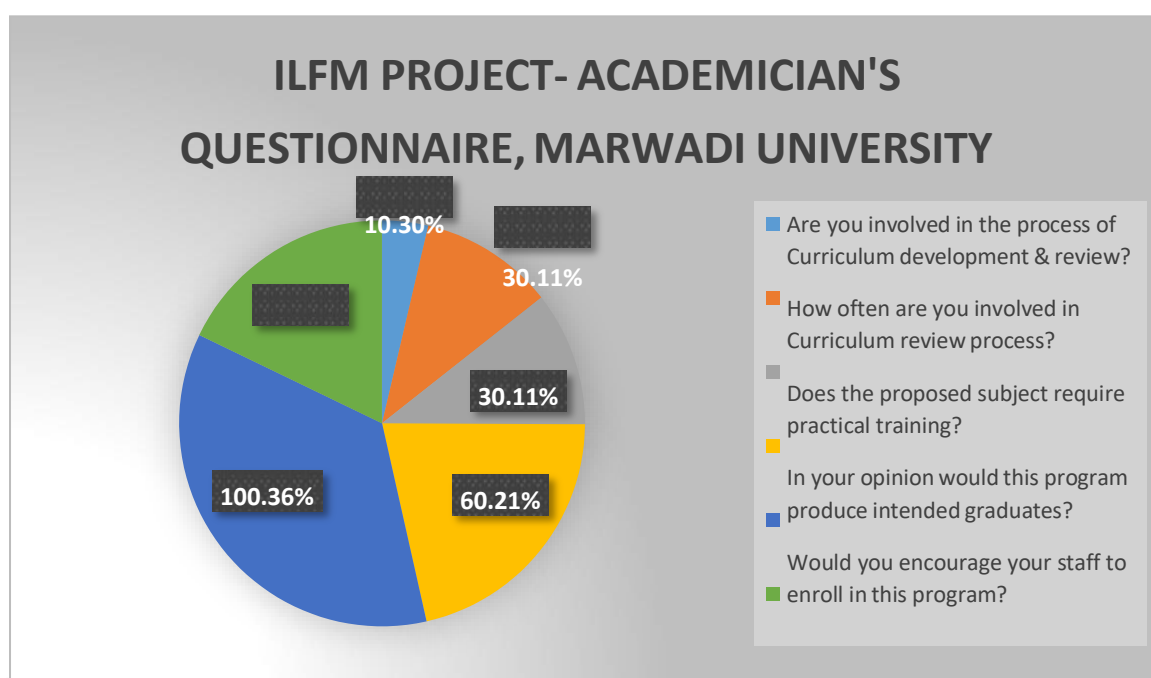
Other than the profile questions, the questionnaire was framed on a “yes” and “no” answer-basis and summarized on a chart; desk research was more convenient because of low cost involved. Questionnaires were sent through e-mails to academicians of credible universities, hence the data provided is reliable.

From the findings, it has been established that the majority of academicians do see the need for the introduction of ILFM in their curriculum. LLM course syllabi are willing to undertake further training in courses on International law and forced migration so that they are equipped to teach the said course.

As earlier alluded, 10 academicians were a sample size not very significant for a country the size of India but the aforementioned are some of the highly qualified and the responses to the questionnaires were as follows:

1. 100 % said they'll would encourage staff to their fellow enroll in this program?
2. 60% are of the opinion that the ILFM program will achieve its intended objective.
3. 50% feels there is a gap in theory and practice of migration studies
4. 30% proposed that ILFM subjects require practical training
5. 30% are of the idea that current curriculum must be reviewed.
6. 10% are involved in reviewing their curriculum to be in tune with ILFM program.

The above data can be summarized as follows:



5. PRACTITIONERS

The research undertaken by Faculty of Law, Marwadi University, India included 10 practitioners from highly renowned law firms, because of their academic qualifications and experience in international law, human rights and refugee law.

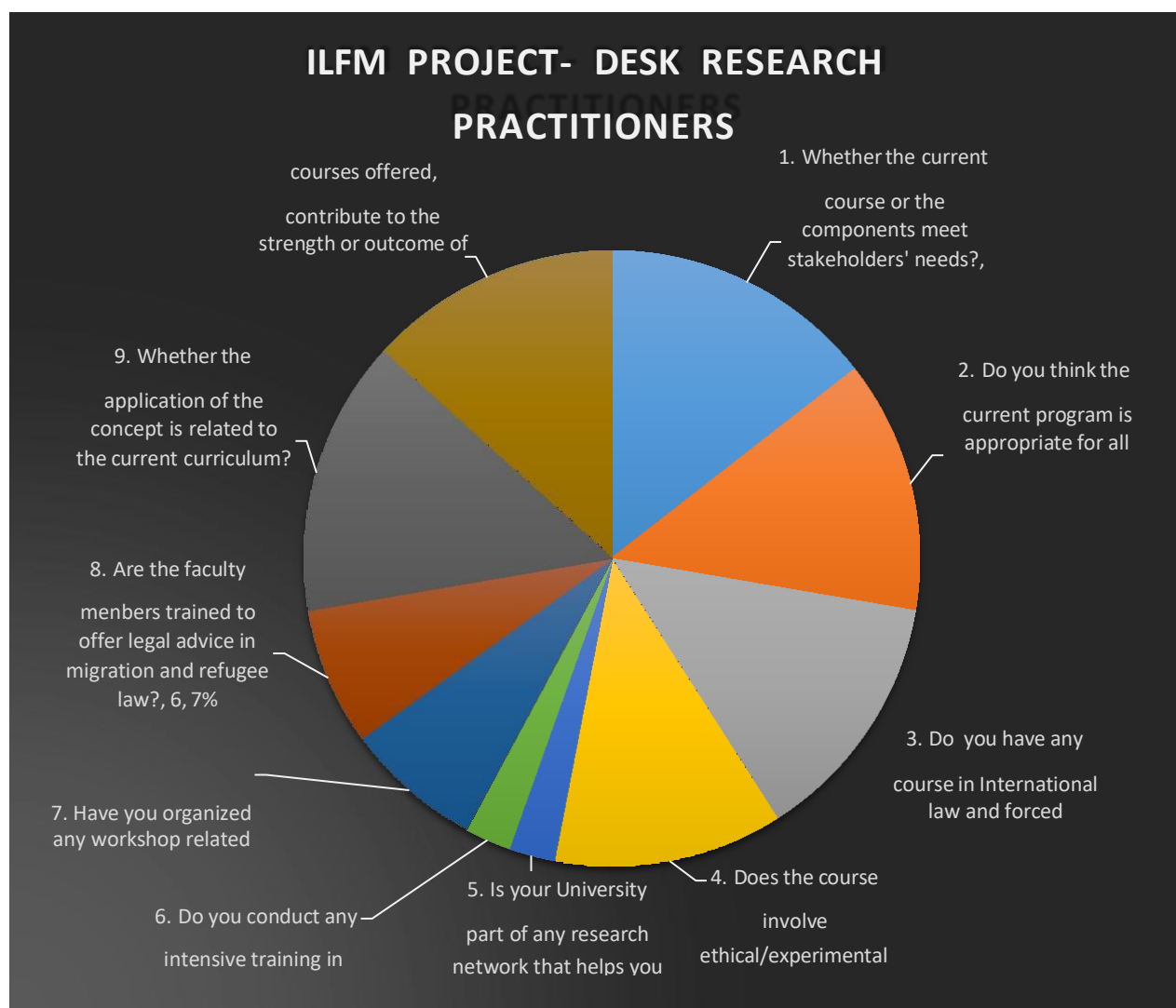
Other than the profile questions, the questionnaire was framed on a “yes” and “no” answer basis and summarized on a chart; desk research was more convenient because of low cost involved. Questionnaires were sent through e-mails to practitioners of renowned law firms, hence data provided is reliable.

From the findings, it has been established that the majority of practitioners do see the need for the introduction of ILFM. They are further willing to undertake further training in International law and forced migration, so that they are equipped to represent their clients in courts of law.

As earlier alluded, 10 practitioners were a sample size not very significant for a country the size of India but the aforementioned are some of the highly qualified and the responses to the questionnaires were as follows:

1. 10% are of the view what they practice is related to ILFM programs.
2. 9 % agreed to having an international and refugee law subject.
3. 3% have taken an ethical / experimental learning.
4. 8% what they practice has some legislative/political framework in their region.
5. 2% have received international funding for their research contribution.
6. 30% are of the idea that current curriculum must be reviewed.
7. 2% are involved in reviewing their curriculum to be in tune with ILFM program.
8. 5% have organized a workshop on international human rights or refugee law.
9. 5% have been trained to provide legal advice in ILFM related cases.
10. 9% think that the ILFM program is beneficial to all stakeholders.

From the above data, we can conclude that there is need for ILFM program to be introduced



11. LACUNAE

From the data collected we realized that they were gaps that we encountered, some of them are the following:

1. Many of the universities / colleges who are offering migration and refugee law related courses do not have any significant impact on legislative or political framework; as a result, their importance can hardly be felt by ordinary people.
2. There is minimal placement opportunities for students who pursue migration and refugee programs.

3. Researchers who undertake research in the migration and refugee law related area use their own resources; hence there is negligible funding for institutions.

4. They are very few workshops or conferences being organized by interested parties to raise awareness on the importance of migration and refugee related matters.

12. CONCLUSION

The desk research was undertaken to seek the number of Universities / colleges offering migration and refugee related courses; the other two researches were conducted to know the viewpoints of Indian practitioners and academicians regarding the scope of migration and refugee law programs.

It is evident to note from the data gathered, that there is need for introduction of IFLM Masters' program in India; if we are to see any significant improvement in the plight of refugees and migrants.

Enclosed :

Annexure 1 : List of Law Institutes

Annexure 2 : List of Academicians & Practitioners

Annexure 1 :

List of Law Institutes

- Parul University
- Auro University
- United University school of law/Karnavati University
- Amity University/Noida
- LPU - Lovely Professional University
- SHARDA University/Greater Noida
- School of Law, Ansal University
- Shri Vaishnav Vidyapeeth Vishwavidyalaya , Indore
- renaissance university indore
- IMS Unison University/Dehradun
- Adamas University/Barasat,Kolkata
- Rama University, Kanpur
- JIS University, Kolkata/Law school
- New Law College, Bharati Vidyapeeth Deemed University/pune
- ILS Law College/pune
- Jindal Global Law School - JGLS
- Symbiosis Law School, Noida
- ICFAI Law School/Hyderabad
- KIIT School of Law (KSOL)/Bhubaneswar
- Institute of Law, Nirma University
- Alliance School of Law, Alliance University
- Symbiosis Law School, Nagpur
- GITAM School of Law, Visakhapatnam
- Indore Institute of Law
- D.E.S. Navalmal Firodia Law College, Pune
- Army Institute of Law, Mohali
- BHU (Banaras Hindu University)
- Jamia Millia Islamia University
- Faculty of Law, University of Calcutta
- TEZPUR UNIVERSITY, faculty of law
- RAJIV GANDHI UNIVERSITY
- TRIPURA UNIVERSITY
- CENTRAL UNIVERSITY OF GUJARAT
- CENTRAL UNIVERSITY OF RAJASTHAN
- Andhra University
- Gauhati University, NEF Law College
- Gujarat University
- Sardar Patel University
- Utkal University, UNIVERSITY LAW COLLEGE, BHUBANESWAR

- Tamilnadu Dr. Ambedkar Law University
- University of Mumbai

- Mahatma Gandhi University, Kerala
- Punjab University
- Guru Gobind Singh Indraprastha University
- Ranchi University
- Saurashtra University, Rajkot
- Rajiv Gandhi National University of Law, Punjab
- National Law University, Delhi
- National Law University of India University, Bangalore
- Ram Manohar Lohiya National Law University, Lucknow
- National Law University, Bhopal

Annexure 2 :

List of Academicians & Practitioners

S.No.	Academic / Practitioner	Name of the Respondent	Designation	Institutional / Organisational Affiliation
1.	Academic	Prof. Bharat H. Desai	Professor of Law	Centre for International Legal Studies, Jawaharlal Nehru University
2.	Academic	Dr. Banerji Chakka	Dean and Professor of Law	VIT-AP University, Andhra Pradesh
3.	Academic	Dr. Srinivas Burra	Assistant Professor of Law	South Asian University, New Delhi

4.	Academic	Dr. Sanoj Rajan	Professor of International Law	Zhejiang Gongshang
----	----------	-----------------	--------------------------------	--------------------

			and Human Rights	University, Hangzhou, China
5.	Academic	Dr. Komal Audichya	Assistant Director	Seedling School of Law and Governance, Jaipur National University
6.	Academic	Mr. Shashank Pathak	Assistant Professor	UPES, Dehradun
7.	Academic	Mr. Shashank Nande	Assistant Professor	KIIT School of Law, KIIT University
8.	Academic	Dr. Manoj Kumar Sinha	Director	The Indian Law Institute, New Delhi
9.	Academic	Ms. Rohini Sen	Assistant Professor, Assistant Dean and Assistant Director	Centre for Human Rights Studies, Jindal Global Law School OP Jindal Global University
10.	Academic	Dr. Anupam Jha	Associate Professor of Law	Delhi University
11.	Practitioner	Mr. Swarnab Dutta	Associate Refugee Status Determination (RSD) Officer	United Nations High Commission for Refugees (UNHCR)

12.	Practitioner	Mr. Prasenjit Ghosh	In-house Counsel	CHOWGULE & COMPANY
-----	--------------	---------------------	---------------------	-----------------------

			Corporate & Legal Affairs	PRIVATE LTD A Chowgule Flagship Company
13.	Practitioner	Ms. Sneha Singh	Analyst, Transaction Execution	OakNorth Bank (Legal) London
14.	Practitioner	Mr. Aum Kotwal	Legal Professional	Custom, Excise and Revenue Advocate & Legal Expert
15.	Practitioner	Ms. Sakshi Goyal	Associate	Quillon Partners
16.	Practitioner	Mr. Biplav Anand	Junior Executive	Mecon limited
17.	Practitioner	Wing Cmdr. Praful Bakshi	Defence Advisor and Consultant International Humanitarian Law Instructor (Geneva)	Ex-Chief Spokesperson of Ministry of Defence and Security Analyst, Government of India
18.	Practitioner	Ms. Nupur Sinha	Executive Director and Founding Member	Centre for Social Justice Indian Institute of Paralegal Studies
19.	Practitioner	Mr. Nebras Soliman	Consul of Syrian Arab Republic	Embassy of Syria, New Delhi

20.	Practitioner	Mr. Ayman Okeil	International Human Rights Expert Human Rights Advocate	MAAT for Peace, Development and Human Rights
-----	--------------	-----------------	---	--

Work Plan 2 : Development

This phase of the Project led to the purchase of equipments as well as establishment of Knowledge Centre on Forced Migration and Democracy.

Knowledge Centre required a number of infrastructural resources in terms of purchase of video-conference system, photocopiers / printers, desktops as well as projector & screen.



Co-funded by the
Erasmus+ Programme
of the European Union



Marwadi
University



ILFM PROJECT

INTERNATIONAL LAW AND FORCED MIGRATION

Project ID 610149-EPP-1-2019-1-MM-EPPKA2-CBHE-JP

WP 6: DISSEMINATION & EXPLOITATION

Dissemination Plan

Work Plan 6

The European Commission's support for the production of this publication does not constitute an endorsement of the


Dean
Faculty of Law
Marwadi University
Rajkot

contents, which reflect the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein.

Project information

Project Acronym: ILFM

Project Title: Development of a Master level programme: ‘International Law and Forced Migration Studies’ (ILFM)

Project Reference: 610149-EPP-1-2019-1-MM-EPPKA2-CBHE-JP (2020 – 0019 /001 -001)

Project Website: www.ilfmproject.eu Authoring

Partner: Novel Group Contributor Partner: MU

HEI Marwadi Document Version: v01

Date of Preparation: 02/12/2021

Document History			
Date	Version	Author	Description
02/12/2021	V01	Marwadi University	Dissemination Plan
02/12/2021	V01	Novel Group	Dissemination Plan



Contents

1. Introduction	3
2. General Dissemination Strategy	5
3. Project summary	10
4. Dissemination Plan (Detailed)	7
5. Dissemination Activities.....	8
6. Target Groups	10
7. Dissemination Strategy and Scope	12
8. Dissemination Channels and Tools	13
9. Portfolio of Dissemination.....	14
10. Dissemination Channels	16
11. Identity of the Project	18
12. Promotional Materials	19
13. Online Communication and Social Media.....	21
14. Public Relations and Media Coverage.....	23
15. Internal Communication	25
16. Progress Monitoring	25
17. Further Exploitation and Transferability.....	27
18. Annexure 1	27
19. Annexure 2	28

1. Introduction

Introduction to the ILFM Project

The goal of the project ILFM is the development and delivery of the Master in Law curricula in international law and forced migration that will be designed to provide legal practitioners and academics in India and Malaysia a better understanding of the scope and content of national and international legal norms governing the movement of persons. In addition the Curriculum development in International Law and Forced Migration (ILFM) will meet the needs of PC HEI academic staff of the provision of more qualitative education and training linked to the 21st century globalised era as through the exchange of know - how with the European HEIs, study visits and the creation of Knowledge Centers that will allow for analytical and networking activities they will be able to provide better interpretation and research on complex problems, concepts and theories in International refugee law and devise solutions appropriate to the specific context.

The specific objectives of the project include:

- improvement of the level of competences and skills in HEIs by developing new and innovative Master in Law based on the Partner country's needs
- building of capacity of professionals in a law related discipline who can be potential change makers in the issue of refugees' rights, change of national legislative initiatives in the subject area and ratification of international conventions
- promoting innovation through the provision of more interactive learning environments and strengthened knowledge-transfer infrastructure

In order to achieve the objectives, the project has seven interlinked activities, referred to as the work packages, arranged in logical sequence so that each activity produces an output that forms the basis for the next step and activities.

- **Work Package 1 Preparation** - The main goal of WP1 is to carry out a more in-depth analysis composed by means of desk research and interviews to identify and analyse existing HEI LL.M programmes in Europe and Asia in similar areas of International Refugee Law, the International framework for the protection of Human rights law, law of the sea and its relevance to Migration, clinical lawyering and advocacy trainings as well as investigate the needs of the academic staff in order to upgrade their skills to be able to face the challenges of the 21st century.

- **Work Package 2 Development** - The main goal of the WP2 is to design and develop the main modules including the training material of the LLM in International Law and Forced Migration and the delivery of the ILFM Knowledge Centers and ILFM VLE. The development of the programs will start by defining the details of the curricula based on the input from surveying reports and requirements from the academic and non-academic partners. The EU partners will then develop and establish the core of the courses, which will be later tailored by the academic Asian partners and adapted to the local requirements.
- **Work Package 3 Development** - The main objective of WP3 is to design, prepare and implement 2 LLL courses on 21st century skills targeting academic staff from all Partner Countries offering both face-to-face and online instructions in ways that enhance problem-solving, critical thinking, inclusive teaching and other 21st century skills. In addition, another objective is to build the capacity of academic staff with the replication training giving the opportunity for those who are carrying research to advance a better understanding of International refugee Law by providing a comprehensive overview of the international legal framework, the rights and duties of states and refugees and various aspects of law that impact refugees and the asylum seeker process. Each of the modules and courses will include a training package composed by presentation, guide for replication, exercises, multi-format material. The e-learning platform will be an important asset for WP3 and WP4.
- **Work Package 4 Development** – The goal of this WP is to include all necessary actions for proper procedural establishment of the LLM courses that will take place. Within this work package, all the activities for operating enhanced LL.M programmes will be undertaken. These activities will be based on the preparation of the training material (classes, case studies and distance learning) and on the training of the trainers' activities (replication training).
- **Work Package 5 Quality plan** – The goal of this WP is to ensure the activities are carried out with the best methodology and they are delivering relevant and solid results. The quality of the project activities and results will be monitored on internal and external basis to provide an unbiased view on the project start up, implementation and results and suggest the implementation of corrective measures for continuous improvement.
- **Work Package 6 Dissemination and Exploitation** – The goal of this WP is to disseminate the project results to a wider audience producing dissemination material and organization of info-days and a final international conference including regional stakeholders.
- **Work Package 7 Project Management** – This WP aims at the careful and constant monitoring of project progress, budget and achievements essential to its success. Management is linked to all WPs. The project coordinator and the rest of

the consortium will produce timely, on budget and on target project results (as per the work plan). Project Management will be conducted in a participative style, with a board, delegation of responsibilities to WP Leaders with overseeing centralized in the Coordinator. Besides, different means of communication will be employed to ensure a fluid and constant contact (face-to-face, email, telephone, videoconference, skype, zoom, MS teams).

2. General Dissemination Strategy

This work package has two main components i.e. dissemination and exploitation and sustainability and will be responsible in disseminating the project results to a wider audience producing dissemination materials and organization of regional round tables with National and Regional Authorities and a final international conference including regional stakeholders. The dissemination component aims to:

- Identify, target and involve relevant stakeholders. Particular attention will be paid to identifying policy makers, legal practitioners, national and regional authorities, HEI managers, students, academics researchers and private sector organisations related to the ILFM project in the partner countries in order to create viable links to the labor market that will enhance the employability of graduates;
- Disseminate information on the project to the widest audience possible through targeted actions; and
- Use the knowledge from this project to promote international law and forced migration related topics and quality practices.
- The current document concerns the **Dissemination Plan** of the project entitled “**ILFM - INTERNATIONAL LAW AND FORCED MIGRATION**”, which is co-funded by the Erasmus+ program of the European Union. The purpose of this document is to provide the project partners with detailed guidelines and instructions in order to effectively implement the foreseen dissemination, sustainability and exploitation activities.
- The dissemination plan foresees at correlating specific project results with specific audiences through targeted actions that will span throughout the project duration. The plan takes into consideration the specificities of the refugee policy and law sector communication tools i.e. the internet, social media and audiovisual material. In addition, it identifies and defines the roles of partners involved in ILFM project, and also includes a portfolio of the dissemination materials and related annexes.

3. Project Summary

Scope and Objectives

WP6 (led by MU - Marwadi HEI), with huge experience in capacity building projects, with Novel, UNIPA and DUK support, but also the contribution of all partners. MU will coordinate the preparation of the dissemination strategy & package and will work on the structure of the website that will be technically developed by Novel. MU will also monitor the daily dissemination carried out by all partners and lead the organisation of Regional Round Tables in cooperation with the host institutions. It will lead the drafting of the Regional Round Tables conclusion papers.

The new postgraduate courses will first of all support the modernization, accessibility and internationalization of higher education in India and Malaysia. The quality of higher education will be substantially improved as it will be importing internationally declared targets into the ILFM regional curricula, taking into account the main constraints in developing, applying and implementing domestic law and forced migration LLM syllabus. Creation of ILFM Centers in all the Law Departments of the Asian HEIs will support the capacity to network effectively in research and the ability to create links with the institutional efforts for refugee law policy-making.

The ILFM project will also support partner countries to address the challenges facing their higher education systems by improving its quality and relevance for the labour market, especially through enhancing knowledge, skills and competencies in the field whereas it contributes to the better planning, delivery and management of the Master program.

The project aims to improve the level of competences and skills in the HEIs by developing a new and innovative ICT-based education program and by applying best practices pedagogical methodologies among academics and learners.

The project will also contribute to strengthened cooperation between EU and the Partner Countries throughout organized study visits for capacity building of the teaching staff of the Asian HEIs and the voluntary convergence with the EU developments in the field of refugee law and forced migration policies curricula as well as exchange of best practices in the field that will equally respect national requirements.

The project will promote people-to-people contacts, intercultural awareness and understanding through the continuous exchange of knowledge and expertise as the partners will discuss their vision of what will the new programme include and through a creative process they will decide which elements of the programme framework presented to them by their European partners will be easily transferable and will add value to their regional and national academic programmes.

In a nutshell, the specific objectives of the project include:

- To develop, test and adapt new curricula in the field of international law and forced migration

- To support the modernization, accessibility and internationalization of higher education and to address the challenges facing the higher education systems in Malaysia and India
- To improve the level of competencies and skills in the HEIs by developing a new and innovative ICT-based education program and by applying best practices pedagogical methodologies among academics and learners
- To contribute to strengthened cooperation between EU and the Partner Countries
- To promote people-people contacts, intercultural awareness and understanding

4. Detailed Dissemination Plan

The dissemination plan will aim at the effective communication of the project results in an audience-friendly manner from curriculum development, deployment of curriculum and exploitation and sustainability of the project. The plan will clearly identify the target-group of each dissemination activity. The target audience or communication participants considered in the preparation of the dissemination materials and resources at different levels starting from the institutional, local/regional, national and international includes academic staff, researchers, administrative staff, farmers, law related professionals, students, oversight agencies, national authorities and international partners.

CURRICULUM DEVELOPMENT		Type of Dissemination
Institutional	- Selection of the task force for the project - Project Inception and Orientation to the task force - Orientation and Presentation of the International Law and Forced Migration studies to potential students - Presentation of the proposed MSc in International Law and Forced Migration to Commission on Higher - Education (CHED) in the Philippines	
Local/Regional	- Orientation and Collaboration to the State Universities and Colleges (SUCs) - Travel to the State Universities and Colleges (SUCs)	
National	- Presentation of the ILFM project to the CHED -	
International	-	

TABLE 1: TARGET GROUP ACTIVITIES FOR THE CURRICULUM DEVELOPMENT

DEPLOYMENT OF CURRICULUM	
Institutional	
Local/Regional	
National	
International	

TABLE 2: TARGET GROUP ACTIVITIES FOR THE DEPLOYMENT OF CURRICULUM

EXPLOITATION	
Institutional	
Local/Regional	
National	
International	

TABLE 3: TARGET GROUP ACTIVITIES FOR THE EXPLOITATION

5. Dissemination Activities

The work package has the following targeted outputs to include:

TASKS	PRODUCTS	DEADLINE	LEADER
Dissemination plan	1 Dissemination plan report updated on six months basis	31/12/2019	MU HEI Marwadi
ILFM multilingual website	Service/Product	31/12/2019	Novel
Portfolio of dissemination material	Service/Product	14/10/2023	Novel
MSc in ILFM Final Conference (5th project meeting)	Event	14/10/2024	MU HEI Marwadi
Dissemination activities	<ul style="list-style-type: none"> • 6 monthly internal report on dissemination by each partner • 14 newsletters • 6 general dissemination papers, press releases • 1 post/ week on social media • 3 International conferences • 1 cluster event 	14/10/2023	All partners
Daily dissemination and national round tables	2 Round Tables in MU Marwadi HEI in India and UM HEI – Malaysia	May 2022, June 2022	MU HEI Marwadi & UM HEI – Malaysia t
National seminars	6 National Seminars	14/09/2023	MU HEI Marwadi

TABLE 4: WORK PACKAGE LIST OF 7 DELIVERABLES, DEADLINE, LEAD CONTRIBUTOR

ILFM Website

The Novel Group’s task is to develop the official project’s website where information about the project such as the components, briefers, the consortiummembers’ information, news, downloads or archives and other information that needs to be communicated will be included. All partner members will contributeto the content and constant updates of information in the website.

To update the website, the contents will be the following:

ILFM WEBSITE	
Articles Press Release	<p>Each project partners will contribute one article or press release about the project with three photos to be attached as a separate file.</p> <p>For the article or press release:</p> <ul style="list-style-type: none"> • File must be in Word Document Format • Use this format: ILFM Press Release-Article Template the file can be uploaded on the project’s Communication platform (Google drive). • Label the file: ILFM [NameofInstitution_Article] For the photos to be attached as a proof: • File must be JPEG, JPG, or PNG • Label each photo: ILFM [Abbreviation of Institution_Photo1] <p>The file will be sent to the email of Novel and MU. Novel will post these articles to the website and MU will gather these articles or press release for the e-newsletter.</p>
E-Newsletter	<ul style="list-style-type: none"> - The e-newsletter will be the compilation of all articles or press release sent by project partners. The e-newsletter will be produced bi-annually. - Success stories of stakeholders can be included in the e- newsletter. (follow the labeling for the Article.) - This can be available for download.
Downloadable Forms	<p>The forms of the ILFM will be posted in the downloadable section of the website. It is divided in two sections:</p> <p>Internal</p> <ul style="list-style-type: none"> • All templates (power point presentation, document, progress report, quality forms) of the ILFM must be included for uniform documenting and reporting. <p>External</p> <ul style="list-style-type: none"> • The IEC materials and e-newsletter can be available for download to further promote the project and extend its reach.

TABLE 5: ILFM WEBSITE LIST OF CONTENTS

Project Partners

The ILFM partnership is coming from EU countries and Asian, as follows:

Partner's/ Organisation's Name	Abbreviation	Type of Organisation	Country
Symbiosis International University	SIU	Higher Education Institution	India
Universita' Degli Studi Di Palermo	UNIPA	Higher Education Institution	Italy
University of Malaya	UM	Higher Education Institution	Malaysia
Universiti Utara of Malaysia	UUM	Higher Education Institution	Malaysia
Universitat Fru Weiterbildung Krems	DUK	Higher Education Institution	Austria
Novel Group Sarl, Luxembourg	Novel	Higher Education Institution	Luxembourg
Marwadi University	MU	Higher Education Institution	India

6. Target groups

ILFM addresses to the following 4 target group categories: In particular:

1. Academic staff and researchers working in the HEIs of Partner Countries

2. Legal practitioners, policy-makers, project managers, government officials and Lawyers specialized in refugee law.

1.3. Graduates from the following schools: International law, human rights Law and Humanitarian Law

1.4. National and local leadership, all relevant stakeholders on Humanitarian issues legislation and policies such as think-tanks, private sector organizations and civil society groups and the society

1. Academic staff and researchers working in the HEIs of Partner Countries

Particularly, teaching and support staff will be trained in the content and methodology of the new curricula of the Educational Programme on International Refugee Law Policy and Law. The academic staff will grow professionally and become highly skilled in the field of International and Refugee law. The continuous involvement of the HEIs staff in all the phases of the project life cycle will contribute to their professional growth and will address the skills gap identified during the needs' analysis. Activities will include desk and field research on the refugee policy and law, study-visits to Europe and exchange of best practices and know-how as well as the development of new and innovative curricula. A larger group of faculty staff (academics, lecturers and researchers) will receive online capacity-building training in innovative ICT-based teaching methodologies and the use of open and flexible learning tools implemented in the EU-HEIs.

2. Legal practitioners, policy-makers, project managers, government officials

They will build policy analytical capacity through this multi-disciplinary educational programme that will be offered at a level of LL.M depending on each Partner HEI final decision. They will be guided and highly trained to guide policy-making, decision-making and innovation based on their knowledge on refugee legislation and policies. They will achieve excellent understanding of local, national and international environmental policies and governance and their abilities to engage with and develop policy across a broad interdisciplinary field will be enhanced. They will also have access to state-of-the-art tools for research. Their expertise can be applied in government positions, recognizing the unique constitutional tasks and responsibilities of governments, international NGOs, advocacy groups, policy think-tanks, academia as well as the private sector which is also looking for professionals with a strong background in Human Rights law and policy.

3. Graduates from the following schools: International law, Refugee law, Human rights, or a related sub-discipline

Graduates of the educational programme will be introduced to the field of refugee law and policy at national level and at the international level and will stimulate a critical awareness of the operation of International Humanitarian policy and Refugee law. Graduates will gain an excellent understanding of local, national and international refugee and legislative frameworks as well as monitor compliance with treaties and examine the complex policies. They will be able to find careers as specialized legal advisers, government advisers, international negotiators, legal advisers to private companies and NGOs, international civil servants, specialized researchers in academic and think-tank institutions and independent consultants.

4. National and local leadership, all relevant stakeholders on Human Rights legislation and policies such as think-tanks, private sector organizations and civil society groups and the society

The active involvement of local and central governments will be especially boarded in orderto motivate the formulation of robust refugee policies that support INDCs and the improvement of the older ones. Collaboration with relevant stakeholders will enhance the curricula development process and their evaluation in order to achieve an integrated and coherent refugee policy. Such research should be disseminated widely as part of the country's efforts to involve all sectors of society in addressing refugee issues.

7. Dissemination strategy scope

The main target of the dissemination and exploitation plan is to include measures for raising the awareness on the ILFM project, the continuation and further development of the course programme, the growth of the partnership between the European and Asian HEIs. It will also includemeasures for the daily dissemination of project activities.

Therefore, it includes a dissemination strategy and elaborated dissemination plan to reach target audiences at local/regional/national/EU/ Asian levels. The dissemination plan will define specific strategies for addressing:

- The project target groups, including all direct and indirect beneficiaries of the project activities, as analytically described in the above section.
- The project's partnership (internal communication), defining the main communication channels for sharing knowledge and updating on the project's progress among all partners.

The dissemination and exploitation plan will be dependent upon reviewing and regular update (if needed) during the project lifetime to ensure that the results remain relevant to the target users' requirements.

The plan takes into consideration the specificities of the refugee policy and law sector communication tools i.e. the internet, social media and audiovisual material. In addition, it will identify and define the roles of partners involved in ILFM project, and also include a portfolio of the dissemination materials and related annexes. Further to this, it also establishes a "dissemination log" which maps the communication requirements of this project, along with an in-depth guide for conducting meetings to introduce both the communication rules and how the meetings will be conducted in order to ensure a successful impact.

8. Dissemination channels and tools

A variety of channels and tools has been chosen, in order to ensure the highest dissemination and exploitation impact. In a nutshell:

Dissemination activities	
Stakeholders Analysis List	Stakeholders' database
	Logo
Project Visual Identity	Typeface, colors
	Digital Templates
Promotional Materials	Leaflets/ brochures/ Flyers
	Posters and banner
Online communication and Social Media	Project website/ ILFM VLE platform and Participative Web Portal
	Social Media Networking
Public relations & media coverage	E-Newsletters
	Press releases and press conferences/ publications
Networking and awareness raising events	Regional Roundtables
	Regional Seminars
	Final conference
Internal Communication	Emails, Skype and online repository like Google Drive

The dissemination material linked with the aforementioned activities will be being uploaded on Google Drive shared folder dedicated to the project, in the WP6 folder.

8.1. Stakeholders Analysis List

The creation and population of a stakeholders' database is one of the most important tasks for the success of raising awareness. The partners will start by carrying out a stakeholder analysis, which will identify and prioritize the stakeholders that should be reached in the context of the project. They will be categorized into primary (directly related to the project activities), secondary (indirectly related) and key stakeholders (the ones whose participation is of utmost importance).

Within this framework, all Partners are requested to fill in and regular update the ILMF stakeholderlist, which identifies and prioritizes the stakeholders that should be reached in the context of the project.

8.2. Project Visual Identity

The coordinated, homogeneous and consistent usage of the projects corporate identity conveys professionalism, reinforces the project’s visual identity and inspires trust with all stakeholders.

9. Portfolio of dissemination

The materials to be developed may include project briefer, awareness campaign materials, the curriculum on MSc ILMF, project implementation guidelines, accomplishments and activities of the project. Various dissemination strategies and materials will be explored and exploited such as the written materials using poster, brochure, flyers, and fact sheets but also press releases, radio and media, conferences, meetings, workshops and presentations to appropriate and target audiences. The MU HEI Marwadi will be facilitating the drafting, lay-outing and editing of the dissemination materials. Hiring of communication development experts as well as writers and lay-out artists will be done to ensure a quality output. Translation of the developed materials to local vernacular dialects especially the information materials that needs to be provided to related stakeholders will be coordinated by the MU HEI Marwadi. Translation will be through sub-contracting language experts.

All materials developed will be presented to the partner members for inputs and suggestions and approval before the printing, publishing and mass production.

PORTFOLIO OF DISSEMINATION	
Poster (Project Briefer) (Project Poster) (Project flyer)	- The promotional posters and flyer provides the basic information about the ILMF project, its objectives and the list of project partners. It can be handed out during conferences, meetings and other events. - These materials will help in promoting the ILMF aims and objectives to a wider audience.
Work Packages (Poster)	- This contains a brief description of related tasks within the project.
Presentation	- An official power point presentation about the project and its objectives is made for promotion at local level presentations. Similarly, an empty power point presentation was prepared for presenting the project results externally and internally.
Social Media	- The presence on social media is a must in order to reach

(Facebook Page)	<p>the stakeholders as broad as possible. It is a useful medium for information dissemination. It will greatly help in informing the target groups and general public that the project exists.</p> <ul style="list-style-type: none"> - When posting photos on Facebook and ILFM Facebook Page about on-going or finished event, updates or any posts related to International Law and Forced Migration, the use of hashtags will be used, for the project it will be: #ILFM #ErasmusPlus <p>To maintain the social media, these activities can be done:</p> <ul style="list-style-type: none"> • Posts on International Law and Forced Migration tips, trivia and question-answer • Posts on updates, activities from the project members • Every week there should be a new post or update
Articles Press Release	<ul style="list-style-type: none"> - A news or feature article is one way of updating and informing the target groups or stakeholders about an event that transpired, conducted, or an upcoming event in the project. Success story of a stakeholder that is worth emulating and sharing can be included. - A press release is an upcoming activity, event or conference.

TABLE 6: PORTFOLIO OF DISSEMINATION LIST OF DELIVERABLES AND ITS IMPORTANCE.

AWARENESS CAMPAIGN	
ILFM Tagline	<ul style="list-style-type: none"> - A campaign message must be used as a brand for the project. This will be used in the events, posts in social media, announcements, IEC materials. The aim is to exploit all necessary methods to achieve the goal and objectives of the project. <p>Below are some indicative listed choices of tagline:</p> <ol style="list-style-type: none"> a. Forced Migration b. International Law c. Human Rights <ul style="list-style-type: none"> - The tagline will be used to further boost the dissemination of the project and to draw attention to the target groups or stakeholders. - Aside from the tagline, the use of the IEC materials, presentation templates, and hash tags will be utilized for the awareness campaign.

TABLE 7: AWARENESS CAMPAIGN ILFM TAGLINE AND IMPORTANCE

Final Conference

The MSc on Agroecology final conferences will be led by the Project Coordinator, University of Hue. The preparation of the conference materials and kits will be in collaboration with all the partner agencies.

10.

Dissemination Channels

Task	Dissemination Strategy	Target Date	Lead Contributors	Remarks
1. ILFM Website	Online Resources			
Info about the ILFM Project; Work Packages briefer; About ILFM Consortium Partner Agencies and Contacts; Funding agency; Downloads and Archives			Novel, MU HEI Marwadi	
2. Portfolio of dissemination material	Written Materials (tarpaulin, brochure, flyers, newspapers/press releases) or Media and Radio		Novel, MU HEI Marwadi	
<ul style="list-style-type: none"> Project briefer 	Poster			
<ul style="list-style-type: none"> Awareness campaigns: General info on International Law and Forced Migration concepts 	Social Media (Facebook) Website		All partner agencies	
<ul style="list-style-type: none"> Curriculum on ILFM Master 			All partner agencies	
<ul style="list-style-type: none"> Project Implementation Guides 			Coordinator & MU HEI Marwadi	
<ul style="list-style-type: none"> Accomplishment/ Progress Reports 			All partner agencies	
<ul style="list-style-type: none"> Presentation of the project brief, 	Presentation Conferences		All partner	Each partner

<p>accomplishments in local, regional, national and international avenue</p>	<p>Meetings Social Media Website</p>		<p>agencies</p>	<p>can submitto available presentations or conferences in their country.</p>
<ul style="list-style-type: none"> Hosting promotion events or fairs on Forced Migration and International Law 	<p>Presentation Conferences Social Media Website</p>		<p>All partner agencies</p>	<p>Each partner can submitto available presentations or conferences in their country.</p>
<ul style="list-style-type: none"> Stakeholders workshops and orientations (universities and potential students) 	<p>Presentations Conferences Social Media Website</p>		<p>All partner agencies</p>	<p>Each partner can submitto available presentations or conferences in their country.</p>
<p>3. ILFM Master and Final Conference</p>			<p>MU HEI Marwadi</p>	<p>All partners</p>
<p>4. Translation of the project information materials to other vernacular language</p>	<p>Presentations Social Media Website</p>		<p>All partners</p>	<p>MU HEI Marwadi and Novel will consolidat e.</p>
<p>5. Daily dissemination and national round tables</p>	<p>Written Online Radio Social Media Meetings</p>		<p>All partners</p>	<p>MU HEI Marwadi and Novel will consolidat e.</p>

TABLE 8: DISSEMINATION CHANNELS

Logo

A powerful, attractive and clear project logo will join the ILFM project and will be integrated in all project communications and disseminations tools, material, public documents, websites and channels giving a direct visual message, strengthening the project identity and increasing its recognition effect.

11.

Identity of the project –

ILFM Logo

The logo has been drafted after being presented to partner agencies for suggestions and inputs. The final logo incorporating the suggestions was presented to the partner agencies for approval before the digitization. The logo will serve as the identity of the project and branding. Digitization of the logo will be through sub-contracting an expert.



TABLE 9: ILFM LOGO

EU emblem:

A particular attention must be addressed to the rules at the base of the EU visual identity elements. As a general rule, the program logo must be in proportion to the design to which it applies. It should be placed on the first page or equally prominent place.

A clear space must be used for the disclaimer.

Disclaimer :

“The European Commission's support for the production of this publication does not constitute an endorsement of the contents, which reflect the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein”

Disclaimer in publications and studies: https://eacea.ec.europa.eu/sites/eacea-site/files/multilingual_disclaimers_for_beneficiaries.pdf

By clicking on these links you will find the EU flag and the EC Guidelines: Guidelines:

https://www.eacea.ec.europa.eu/about-eacea/visual-identity_el

Typeface, colors

A typeface and a color scheme have been selected and will be used on all pieces of communication to strengthen the identity further and enhance the recognition effect of the project.

Proposed typeface for joining the project wording is the “**Segoe UI**”.

Digital Templates

Apart from applying the logo on all dissemination material which will be produced, the central creation of basic electronic templates is suggested to be used by all participating partners for all project communication:

- a.** Development of a **letter-template** which will include the projects logo, the EU- logo, the projects website (with relative link), the social media icons as well as specified place to fill in the partners’ logo with its contact details. This template should be used by all partners for all the project related communication to enhance the project’s identity and further support its awareness.
- b.** Development of a **PPT-template** to be used for all presentations being held during the project, for ex. in frame of seminars, workshops. The template should have the projects logo, the EU-logo, as well as a specified place to fill in the logo of the national partner. An effort should be done to include either the slogan or a detail of the project’s main creative visual in the template design.
- c.** Development of a **template for publications** to be used for the deliverables of the project. Given that all partners have wide networks, the aim is to disseminate the outputs of the project beyond the countries of the partnership providing for a broader dissemination.
- d.** Development of a **template for press release** addressing the general public will be developed to be circulated in media, both to disseminate project developments and results and stimulate awareness of homo- and transphobia.

12. Promotional materials

Printable dissemination and promotional material, namely leaflets/ brochure/ flyers plus posters, will be designed, printed and then distributed to target groups and the broader audience in order to raise awareness and reassure a dissemination impact of the project, as well as effective engagement with project activities, outcomes and results.

Indicators: In order to measure and evaluate the efficiency of the current activity the following data have to be tracked and collected:

- Number and list of places/ target groups where leaflets/ brochures are being distributed
- Number of finally distributed leaflets per location.
- Number and list of places/ target groups where posters are being distributed
- Number of finally distributed posters per location.

Leaflets/ Brochures/ Flyers

The leaflets/ brochures/ flyers will include the project logo, the reference to the European Commission with the EU and Erasmus+ logo, as well as reference/ information on the following areas:

- ✓ the project objectives and scope,
- ✓ the project partnership,
- ✓ the project duration,
- ✓ the main activities,
- ✓ the expected outcomes/ results,
- ✓ the addressed target groups,
- ✓ the innovative approach of the project
- ✓ the disclaimer
- ✓ the link to the project's website,
- ✓ the links to follow the project on social media (Facebook, YouTube, etc.) to get more information and to keep up with the latest developments and news on the project.

The printed material will be used on multiple occasions addressing all stakeholders involved and target groups:

It will be occasionally distributed digitally for introducing the project to target groups:

- It will be distributed during the planned roundtables, training activities and events
- It will be handed out in frame of scheduled, local events to the public and target groups addressed
- In addition, an effort should be done to identify locations and public places in the cities
- Furthermore, the HEIs and the public authorities should be also asked to allow the distribution of the specific leaflets in their public waiting areas, frequented by citizens. This would both, increase the awareness for the project's goal and strengthen its identity.

Finally, the leaflet can be also integrated in its electronic format in mailings addressed to recipient groups of the mailing lists. The leaflet will be centrally developed (by the WP6 leader) and produced in English and partner languages.

Posters and banner

The leaflet will be supported by a poster and banner following the same creative concepts as the leaflet, using the slogan as the main message and communicating a call-to-action for the recipient to visit the project's website or follow the project on social media (Facebook, YouTube, etc.).

In addition, the posters can be also integrated in its electronic format in mailings to mailinglists.

The poster and banner will be centrally developed (by the WP6 leader) and produced in English and partner languages.

13. Online communication and social media

Online communication and social media networking are among the core dissemination channels to be adopted in order to reach the target groups addressed, the key stakeholders, as well the expected project impact along with the project activities and outcomes.

Website

An appealing interactive website will be centrally developed in English language, integrating several multilingual project outputs as well, and providing also access to the ILFM platform and Participative Web Portal.

The project website will be the main dissemination channel, enabling wide dissemination of the project results. All public project outputs and results reached through the project activities and tasks will be freely available on the project's website. In this direction, the project website will accommodate and provide access to the online training tool, the ILFM platform and Participative Web Portal.

The website development approach involves a division of roles and tasks among all partners, with MU as the dissemination leader providing the basic website structure, which will be finalized among all partners after an internal consultation procedure. At the same time, all partners will be in charge of providing input for the website content all over the project lifetime.

Apart from the English language, which will be the main language of the project website to be developed, it will also be available in all partner languages, so that local target groups and audiences will have an easy access to its content and reassure a wider accessibility.

At this point it is crucial to mention that the website's front page has to capture the visitors' interest.

In general, the website serves mainly the following purposes:

- ✓ Providing feedback and information regarding the project objectives, scope, content, milestones and activities, target groups to be addressed, key stakeholders to be involved, as well as the involved partners and countries
- ✓ Providing information regarding the project rationale, its impact, along with aligning with national and European priorities and needs
- ✓ Providing free access on the project open outputs and results, as well as to project reporting in the framework of its WP.
- ✓ Providing news about the progress of project development
- ✓ Providing links to social media networks
- ✓ Providing contact information and networking among users
- ✓ Providing access to the ILFM platform and Participative Web Portal. Supplementary

key features of the project Website:

- a) Be user-friendly, interactive and attractive
- b) Providing the opportunity for communication among the users, along with direct linking with social media.
- c) Being adaptable through suggestions coming directly from the end users and through the interaction among potential users to generate a critical mass of multipliers.
- d) Along with the public area, integrating also a restricted area exclusively addressed to the project partners, in order to upload all project material and exchange information on the project.
- e) It is also important that the project's website comes up first when users do a search. Therefore, meta tags have to be used to ensure that search engines such as Google pick up the site.

In order to measure the success of the project's website, Google Analytics will be installed. Detailed statistical data on website visits, number of repeated visits, average visit duration and country of origin will be followed-up and reported for both, the central and the national websites.

The success of the Social Media profiles will be measured by the number of likes collected by profile.

Social Media Networking

For expanding the Social Media Networking and ensuring an efficient Social Media exploitation strategy, the following profiles have been created:

- Facebook (<https://www.facebook.com/ilfm.cbhe.3>)
- LinkedIn (<https://www.linkedin.com/in/ilfm-cbhe/>)

The above-mentioned profiles have already been created by Marwadi University and will be further managed and supported by all partners.

ILFM Website : (<https://ilfmproject.eu/>)

In order to achieve this goal:

- ⇒ Marwadi university will create the social media accounts
- ⇒ Each partner will provide a social media administrator
- ⇒ The abovementioned posts will be shared in all projects social media accounts by Marwadi University.
- ⇒ In addition, each partner should share ILFM social media posts through its organization social media accounts.

Social Media Proposed Hashtags:

Hashtags : . #ILFM #ILFMproject #erasmusplus #capacitybuilding #highereducation

14. Public relations & media coverage

E- Newsletters

The project's e-newsletters will be downloadable, thus making available information activities and results and supplying a constant updating of the project's progress to all beneficiaries and potential stakeholders. A capillary circulation of the project's objectives and results through the newsletters will be forwarded on a regular basis to a mailing list (database of the partners, of the stakeholders and of the potential users of the project who will be the targets of the project direct dissemination).

Therefore, it is foreseen to be produced and disseminated via e-newsletters.

Press releases and press conferences/ publications

These are used to inform international, national and local mass-media about project dissemination activities such as open working tables. In every partners' meeting, a press conference will be organized.

Therefore, it is foreseen to be produced and disseminated via press releases.

14.1. Networking and awareness raising events

Regional Roundtables

Regional Roundtables will be an opportunity to inform national media (television, newspapers), decision makers and stakeholders. The regional roundtables will be organized in all PC HEIs to raise the awareness on the importance of the delivery of the Educational course on Refugee Policy and Law and interact with high level and key stakeholders in order to promote and make the course more appealing, discuss the accreditation process in order to ease the procedure that will follow.

Regional roundtables will be implemented (list of participants, agendas, material presented, discussions reports) with conclusion papers drafted in all PC HEIs.

Regional Seminars

Regional seminars aim is to raise awareness on the upcoming pilot phase, in order to attract interest, motivate prospective legal practitioners to enroll and participate in the ILFM course. In addition, it aims to ensure sufficient participation and guarantee commitment on behalf of the participating members of the target group. During the event, the already finalized outputs will be presented, along with the provisions and planning for the pilot period. In order to ensure participation, the event will be published on the project's and local partner's website and social media and/or relevant local/regional/national platforms, promoted via press release(s), and additionally invitations may be sent via e-mail to relevant stakeholders.

The related activities comprise of:

- Identification of potential participants
- Planning of the organizational structure of the event: date, room, organizational and resources requirements, catering, etc.
- Requirements regarding the speakers and lecturers
- Invitation of participants through various channels: email, websites, local publications in newspapers etc.
- Implementation of the event
- Feedback questionnaires
- Follow up activities

Final Conference

The Final Conference will be organised towards the end of the project along with the final partners' meeting. The consortium will also invite Experts to talk about the International Law and Forced Migration as implemented in their country and share experiences from good practices. The conference will be organised in MU - India by the Project Coordinator (MU HEI). The aim of the Final Conference will be to promote a supra-regional dialogue and establish networking on the importance of HE provision of high quality and innovative

education for both the future graduates and current legal professionals; for better job opportunities and to increase the impact of sustainability of legal practitioners and civil societies working in the human rights sector.

Attending stakeholders will include representatives from other universities which have relevant departments, education professionals, students, researchers, associations of HEIs, wider public.

Each partner will spread promotional materials in its own language and in English with information about the activities and the results achieved.

15. Internal Communication

The project's partnership (internal communication):

The main communication channels for sharing knowledge, exchanging feedback and promoting the social dialogue between project partners in order to ensure an effective internal communication are the following:

- emails
- technology enhanced enable platforms
- online repository -- Google Drive (ILFM folder)
- online repository – Microsoft Teams

Dissemination Log Link :

We propose to create a Dissemination Log that will be circulated among all Partners. The Link will cover the following information, under the various Headings to congregate all the information digitally & collectively :

1. TYPE OF ACTIVITY (eg. posting online)
2. WHAT is the Activity (eg. facebook post)
3. WHERE was the Activity held (eg. personal linkedin)
4. DESCRIPTION of the Activity (eg. the content of the post itself)
5. DATE OF THE ACTIVITY (eg. date of posting)
6. IMPACT (how many people received information eg. number of likes)
7. LINK (eg. link to the facebook post or photos, videos, documents...)

16. Progress Monitoring

Overall, during the project lifetime each partner will keep track of its activities and actions related to dissemination and public awareness in order to provide a means for accountability and improvement.

Information (documents, pictures, feedbacks), factsheets and statistics will be gathered and recorded from partners on the agreed frequency (internal reporting frequency). In

particular, reporting of implemented and organised dissemination activities (links, quantitative indicators (+analytics), screenshots, peer feedbacks, attendance etc) is proposed to be developed in the framework of six (6) monthly reports and be added as a separate annex relevant to Project's Dissemination Report. Dissemination Reporting will provide feedback on the dissemination activities held by each partner within the framework of their participation in the ILFM project.

A Dissemination Timeline (with Deadlines will be circulated among all the Partners) that may facilitate the Dissemination Reporting on a six-monthly basis.

Specific Key Indicators and Specific Tasks for each Partner are highlighted as per the Tables herewith.

17. Monitoring and evaluation of dissemination activities

Key Indicators

The specific indicators will include, number of printed materials produced (brochures, posters, leaflets, info graphs, fact sheets, etc.), number of news articles, number of press releases, number of visitors in the webpage, number of likes in social media and its posts, number of conferences, meetings, workshops and presentations.

Timelines and deadlines

The plan followed the deadlines and timelines as stated in the proposal submitted to the funding agency, however, depending on the current situation due to the pandemic where all of the partner agencies have limited mobility and activities such as conduct of meetings or conferences, travelling and others, this plan will definitely go through modifications and adjustments. Also, the strategies and modalities of dissemination will not be limited to what has been written but will be adopting new and emerging dissemination tools and strategies in order to meet the projects' objectives and goals. Thus, the plan will be updated every six months or more if needed and so expect different versions of the plan.

Data security and management of intellectual property

All intellectual property rights and are protected by the applicable laws such as data security or data privacy act. The ownership of the dissemination plans and dissemination materials remains with ILFM and ERASMUS as the funding agency. It can be reproduced by the consortium member partners and the funding

agency given it follows the branding and all relevant logos included in the document. The commercial use of any information contained in this document may require permission from the ILFM Consortium.

18. Further exploitation and transferability of project results

The dissemination strategy will facilitate further use and transferability of project results by:

- a. continuing making the main communication channels and tools available and updating them even after the end of the project (social media accounts, website, ILFM platform and Participative Web Portal, printed material)
- b. exploiting the established relationship with the multipliers and extend its use even after the completion of the project;
- c. taking advantage of the cultivated ownership of the project by its target groups, which will embrace it and keep it going after the completion date.

Annexures:

Annexure 1: Stakeholder Analysis in Participating Countries **Template**

Stakeholder groups	Name of suggested person or organization	Importance	Already contact with them	Notes
Policy makers				
Experts				
Businesses				
Academic				
General public				
Media/Website/Journalist				
Other				

Annexure 2: Record of Dissemination Activities Template

Media coverages/reports in national, international press, TV, Newsletters, etc. during the whole project				
Partner No.	Partner name	Country	No. of articles	Dissemination tool

Work Plan 7 : Management

The Management functions of MU for WP 7 involved monitoring, evaluation and progress of the overall Project, specially in terms of adherence to deadlines.

WP 1, WP 2 and WP 6 required constant Management and Monitoring of its daily activities, while the Project was in force and effect.

The Management tasks also involved constant participation in the online Committee Meetings of the Project even when the Project was temporarily suspended due to the political situation in Myanmar.

A number of Meetings were held for the fate of the Project, specially in terms of financial statements of the EU Grant.

CA HARDIK DHULIA & CO.

Report of Factual Findings for an Expenditure Verification of a EUfinanced Grant Agreement vide Project Number 610149-EPP-1- 2019-1-MM-EPPKA2-CNHE-JP

Dr.Rhishikesh Dave(Project in Charge)

Dean, Faculty of Law-Marwadi University. Rajkot-Morbi Highway, Rajkot (Gujarat), India.

In accordance with our contract dated 29/11/2022 with *Faculty of Law- Marwadi University* "the Beneficiary" and the Terms of Reference attached thereto (Annex 1 of this Report), we provide our Independent Report of Factual Findings – Type II('the Report'), as specified below.

Objective

We (*CA Hardik Dhulia & Co.*), established in Office No.830, The Spire-II Building, Shital Park Circle, 150 Feet ring road, Rajkot-360005 ,represented for signature of this Report by **CA Hardik Dhulia**, have performed agreed-upon procedures regarding the costs declared in the Final Financial Report of **ILFM-International Law and Forced Migration Project**, the beneficiary, to which this Report is attached, and which is to be presented to the Education, Audiovisual and Culture Executive Agency, hereinafter referred to as 'the Agency', under Grant Agreement [*Grant Agreement reference number*] for the following period *01/06/2020 to 29/11/2022*. This engagement involved performing the procedures listed in Annex 2 of the engagement letter, the results of which the Agency uses to draw conclusions as to the eligibility of the costs claimed.

Standards and ethics

Our engagement was undertaken in accordance with:

- the specific guidance provided by Agency;
- International Standard on Related Services ('ISRS') 4400 *Engagements to perform Agreed-upon Procedures regarding Financial Information* as promulgated by the International Federation of Accountants ('IFAC');
- The *Code of Ethics for Chartered Accountants* issued by the ICAI-India. Although ISRS 4400 provides that independence is not a requirement for agreed-upon procedures engagements, the Agency requires that the auditor also comply with the independence requirements of the *Code of Ethics for Chartered Accountants*.

Procedures performed

As requested, we have only performed the procedures listed in Annex 2 to the engagement letter.

These procedures have been determined solely by the Agency and were performed solely to assist the Agency in evaluating whether the expenditure claimed by the beneficiary in the accompanying Final Financial Report has been claimed in accordance with the Grant Agreement. The auditor is not responsible for the suitability and appropriateness of these procedures.

Because the procedures performed by us did not constitute either an audit or a review made in accordance with International Standards on Auditing or International Standards on Review Engagements, we do not express any assurance on the Final Financial Report. Had we performed additional procedures or had we performed an audit or review of the Final Financial Report of the beneficiary in accordance with International Standards on Auditing, other matters might have come to our attention that would have been reported to you.

Office No.830, the Spire-II, Shital Park Circle, 150 Feet Ring Road, Rajkot-05.

E-mail: cahardik86@gmail.com; Phone: 95100 95105



CA HARDIK DHULIA & CO.

Sources of information

The Report sets out information provided to us by the management of the beneficiary in response to specific questions or as obtained and extracted from the beneficiary's information and accounting systems.

Factual findings

The above-mentioned Final Financial Report was examined and all procedures specified in Annex 2 to our engagement letter were carried out.

The total expenditure, which is the subject of this expenditure verification, amounts to **EUR 44852.41**. The Expenditure Coverage Ratio verified by us amounts to **100%**.

Based on the results of these procedures, we found:

All documentation and accounting information to enable us to carry out these procedures has been provided to us by the beneficiary.

We confirm that there are no exceptions to report which result from the procedures that we performed in Annex of this Report.

Use of this report

This Report is intended solely for the purpose set forth in the above objective.

This Report is prepared solely for the confidential use of the beneficiary and the Agency and solely for the purpose of submission to the Agency in connection with the requirements as set out in Article I.4 of the Grant Agreement. This Report may not be relied upon by the beneficiary or by the Agency for any other purpose, nor may it be distributed to any other parties. The Agency may only disclose this Report to others who have regulatory rights of access to it, in particular the European Commission, the European Anti-Fraud Office and the European Court of Auditors.

This Report relates only to the Final Financial Report specified above and does not extend to any other financial statements of the beneficiary.

No conflict of interest exists between the auditor and the beneficiary in establishing this Report. The fee paid to the auditor for providing the Report was **EUR 281.95** while a total of **EUR Zero** has been reimbursed to the auditor for the related travel & subsistence.

We looking forward to discussing our report with you and would be pleased to provide any further information, or assistance that may be required.

For, CA Hardik Dhulia & Co.
Chartered Accountant.



(CA Hardik Dhulia)
Membership No.:134888
FRN: 158300w.
UDIN : 22134888BFDSTN1073
Date : 03/12/2022



Office No.830, the Spire-II, Shital Park Circle, 150 Feet Ring Road, Rajkot-05.
E-mail: cahardik86@gmail.com; Phone: 95100 95105