

Date: 1<sup>st</sup> May, 2023

To,

**The Designated Officer**  
**NAAC**

Sub: **Reconsideration of Data submitted in SSR**

**Metric No. 6.3.3 - Average number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the last five years.**

Dear Sir,

With reference to the captioned subject and metric no. 6.3.3, we would like to inform your kind office that while capturing data in the said metric, few training programs organized by the Institution for teaching and non-teaching staff members have been erroneously missed.

**Change requested in Metric no. 6.3.3 is as below;**

2021-22	2020-21	2019-20	2018-19	2017-18
49	44	59	49	53

Year wise list of training programs missed in the previous data and detailed program report, list of participants and photographs of the events is attached herewith, duly signed and authorized by the competent authority of the Institute.

We would request your kind office, for a positive consideration and accept data as per the revised Year wise training programs as mentioned above.

Thank you.

With warm regards,

  
Registrar



**6.3.3-Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years (8)**

Year	Dates (from-to) (DD-MM-YYYY)	Title of the professional/ administrative development program organized for the teaching staff/ non-teaching staff	No. of participants
2017-18	04-08-2017	Fire Fighting Training	19
2017-18	15-12-2017	Fire Fighting Training	21
2017-18	22-12-2017	Fire Fighting Training	18
2017-18	15-09-2017	First Aid Training	22
2017-18	07-03-2018	First Aid Training	28
2017-18	07-10-2017	Security Training	24
2017-18	07-12-2017 to 08-12-2017	Communication Skills in Teaching & Learning	30
2017-18	12-12-2017 to 13-12-2017	Communication Skills in Teaching & Learning	27
2017-18	15-12-2017 to 16-12-2017	Communication Skills in Teaching & Learning	33
2017-18	19-12-2017 to 20-12-2017	Communication Skills in Teaching & Learning	25
2017-18	26-12-2017 to 27-12-2017	Focus on Pedagogy in Teaching & Learning	30
2017-18	22-12-2017 to 23-12-2017	Innovative Teaching Methods & Bloom's Taxonomy	31
2017-18	29-12-2017 to 30-12-2017	Innovative Teaching Methods & Bloom's Taxonomy	25
2017-18	23-10-2017 to 24-10-2017	Perfect Pronunciation & Phonology in English	11
2017-18	05-01-2018.	Anger Management	23
2017-18	02-01-2018 to 03-01-2018	Focus on Pedagogy in Teaching & Learning	33
2017-18	05-01-2018 to 06-01-2018	Focus on Pedagogy in Teaching & Learning	26
2017-18	09-01-2018 to 10-01-2018	Focus on Pedagogy in Teaching & Learning	28
2017-18	16-03-2018	Video Making Workshop	14
2017-18	21-02-2018	Lift Training	21
2017-18	24-04-2018	CPR Training	19
2017-18	16-05-2018	Driver Safety Training	28
2017-18	18-06-2018	House Keeping Training	34
2017-18	20-02-2018	Training on Fogging Technique	28
2017-18	27-02-2018	Security Training	34
2017-18	23-01-2018	Fire Fighting Training	31
2017-18	26-02-2018	Fire Fighting Training	30
2017-18	13-04-2018	Fire Fighting Training	24
2017-18	05-03-2018.	Fire Fighting Training	26
2017-18	01-01-2018.	Fire Fighting Training	28
2017-18	28-08-2017	Training on cleaning procedures for House Keeping staff	22
2017-18	20-09-2017	Training on cleaning procedures for House Keeping staff	17
2017-18	20-11-2017	Training on cleaning procedures for House Keeping staff	19
2017-18	28-03-2018	Training on cleaning procedures for House Keeping staff	17
2017-18	18-04-2018	Training on cleaning procedures for House Keeping staff	15
2017-18	05-04-2018.	Training on cleaning procedures for House Keeping staff	19
2017-18	13-04-2017	Lift Training	21
2017-18	04-05-2017	CPR Training	19
2017-18	28-06-2017	Fire Fighting Training	18
2017-18	12-08-2017	Fire Fighting Training	28
2017-18	16-01-2018	Fire Fighting Training	18
2017-18	23-02-2018	First Aid Training	22
2017-18	27-03-2018	First Aid Training	22
2017-18	02-01-2018 to 23-01-2018	A Dialogue In Objective Silence (ADIOS)	24
2017-18	20-02-2018	Awareness session for Smart Gujarat New india Hackathon	16
2017-18	12-02-2018	COMPREHENSIVE ONLINE INTELLECTUAL PROPERTY RIGHTS (IPR)	12
2017-18	06-06-2017	Innovative Practices	29
2017-18	04-12-2017 to 08-12-2017	FDP on "Biotechnopreneurship"	1
2017-18	23-09-2018 to 07-04-2018	Hands on: IP Filing	53
2017-18	21-02-2018	Harnessing Technologies Through IPR	25
2017-18	04-09-2017	NISE (Nurturing Innovation startup Ecosystem) Course	7
2017-18	15-07-2017	Smart India Hackathon	1
2017-18	13-12-2017 to 14-12-2017	i-hub - Facility Visit	6
2018-19	12-10-2018 to 13-10-2018	Communication Skills in Teaching & Learning	26
2018-19	15-10-2018 to 16-10-2018	Communication Skills in Teaching & Learning	29
2018-19	25-10-2018 to 26-10-2018	Communication Skills in Teaching & Learning	16
2018-19	10-11-2018.	FDP - English Assist	26
2018-19	21-12-2018 to 22-12-2018	Innovative Teaching Methods & Bloom's Taxonomy	22
2018-19	16-02-2019	Zumba Dance Workshop	40
2018-19	04-04-2019.	Management Tools Workshop	50
2018-19	04-05-2019.	Excel tools Training	29

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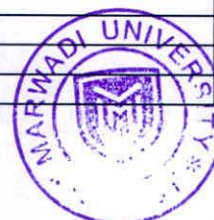




**6.3.3-Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years (8)**

Year	Dates (from-to) (DD-MM-YYYY)	Title of the professional/ administrative development program organized for the teaching staff/ non-teaching staff	No. of participants
2018-19	11-05-2019.	Excel tools Training	20
2018-19	13-07-2018	Writing effective research proposals	44
2018-19	29-10-2018	Research Funding Avenues: Opportunities and Conversion	39
2018-19	12-12-2018.	Research Orientation Programme	37
2018-19	27-03-2019	Research Orientation Programme	41
2018-19	24-08-2018	Fire Fighting Training	27
2018-19	08-11-2018.	Fire Fighting Training	24
2018-19	27-12-2018	Fire Fighting Training	29
2018-19	24-01-2019	Fire Fighting Training	21
2018-19	22-02-2019	Fire Fighting Training	18
2018-19	27-03-2019	Fire Fighting Training	19
2018-19	22-05-2019	Fire Fighting Training	21
2018-19	05-06-2019.	Fire Fighting Training	22
2018-19	24-09-2018	Faculty Orientation Program	14
2018-19	20-12-2018	Faculty Orientation Program	16
2018-19	11-02-2019.	Faculty Orientation Program	11
2018-19	22-04-2019	Faculty Orientation Program	19
2018-19	27-05-2019	Faculty Orientation Program	14
2018-19	22-07-2019	Faculty Orientation Program	18
2018-19	22-08-2018	HR Induction Program	19
2018-19	18-12-2018	HR Induction Program	20
2018-19	25-03-2019	HR Induction Program	19
2018-19	18-06-2019	HR Induction Program	14
2018-19	26-06-2018	Security Training	19
2018-19	28-09-2018	Security Training	24
2018-19	08-01-2019.	Security Training	27
2018-19	23-05-2019	Security Training	24
2018-19	10-06-2019.	Research Orientation Programme	14
2018-19	08-07-2019.	Research Orientation Programme	18
2018-19	16-07-2018	Fire Fighting Training	22
2018-19	17-11-2018	Security Training	24
2018-19	05-03-2019 to 25-03-2019	A Dialogue In Objective Silence (ADIOS)	14
2018-19	04-04-2019	Awareness session for Smart Gujarat New india Hackathon	12
2018-19	12-02-2019	COMPREHENSIVE ONLINE INTELLECTUAL PROPERTY RIGHTS (IPR)	15
2018-19	10-05-2019	Innovative Practices	17
2018-19	05-11-2018 to 09-11-2018	FDP on "Biotechnopreneurship"	2
2018-19	03-04-2019 to 05-04-2019	Hands on: IP Filing	49
2018-19	12-02-2019	Harnessing Technologies Through IPR	28
2018-19	10-09-2018	NISE (Nurturing Innovation startup Ecosystem) Course	7
2018-19	08-12-2018	Smart India Hackathon	3
2018-19	11-12-2019 to 12-12-2019	i-hub - Facility Visit	3
2019-20	05-10-2019.	Training Program on Mentoring: "Teacher as a Mentor" by Dr. Gururaj Karajgi	247
2019-20	18-10-2019	Leadership Skill Training	40
2019-20	19-12-2019 to 12-03-2020	Cambridge business English Certificate (CBEC) Training	30
2019-20	04-01-2019 to 05-01-2019	Innovative Teaching Methods & Bloom's Taxonomy	25
2019-20	18-10-2019 to 19-10-2019	Communication Skills in Teaching & Learning	28
2019-20	22-10-2019 to 23-10-2019	Communication Skills in Teaching & Learning	22
2019-20	29-11-2019 to 30-11-2019	Focus on Pedagogy in Teaching & Learning	26
2019-20	19-12-2019 to 12-03-2020	English as a Second Language	14
2019-20	11-01-2020.	Meditation Workshop	40
2019-20	24-01-2020 to 25-01-2020	Focus on Pedagogy in Teaching & Learning	23
2019-20	06-03-2020 to 07-03-2020	Focus on Pedagogy in Teaching & Learning	18
2019-20	10-04-2019.	Fire Fighting Training	18
2019-20	15-05-2019	Fire Fighting Training	16
2019-20	25-07-2019	First Aid Training	21
2019-20	23-08-2019	First Aid Training	28
2019-20	09-12-2019.	Security Training	21
2019-20	28-08-2018	Communication Skills in Teaching & Learning	14
2019-20	17-10-2018	Communication Skills in Teaching & Learning	16
2019-20	18-04-2020	Communication Skills in Teaching & Learning	19

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Year	Dates (from-to) (DD-MM-YYYY)	Title of the professional/ administrative development program organized for the teaching staff/ non-teaching staff	No. of participants
2019-20	23-05-2020	Focus on Pedagogy in Teaching & Learning	21
2019-20	26-03-2020	Innovative Teaching Methods & Bloom's Taxonomy	24
2019-20	10-05-2020.	Innovative Teaching Methods & Bloom's Taxonomy	17
2019-20	23-03-2020	Perfect Pronunciation & Phonology in English	19
2019-20	06-05-2019.	Focus on Pedagogy in Teaching & Learning	27
2019-20	21-08-2019	Focus on Pedagogy in Teaching & Learning	31
2019-20	20-01-2020	Lift Training	11
2019-20	05-02-2020.	CPR Training	18
2019-20	02-03-2020.	Driver Safety Training	19
2019-20	08-01-2020.	House Keeping Training	18
2019-20	16-07-2019	Training on Fogging Technique	21
2019-20	09-09-2019.	Security Training	22
2019-20	22-08-2019	Fire Fighting Training	18
2019-20	16-10-2019	Fire Fighting Training	19
2019-20	18-12-2019	Fire Fighting Training	24
2019-20	04-11-2019.	Training on cleaning procedures for House Keeping staff	25
2019-20	13-01-2020	Training on cleaning procedures for House Keeping staff	28
2019-20	29-01-2020	Training on cleaning procedures for House Keeping staff	30
2019-20	26-02-2020	Training on cleaning procedures for House Keeping staff	28
2019-20	11-04-2019	Fire Fighting Training	16
2019-20	10-05-2019	First Aid Training	21
2019-20	29-06-2019	Lift Training	11
2019-20	31-07-2019	CPR Training	18
2019-20	14-08-2019	Driver Safety Training	19
2019-20	23-09-2019	House Keeping Training	18
2019-20	22-10-2019	Training on Fogging Technique	21
2019-20	02-11-2019	Security Training	22
2019-20	12-12-2019	Training on cleaning procedures for House Keeping staff	30
2019-20	31-01-2020	Fire Fighting Training	18
2019-20	06-02-2020	Training on cleaning procedures for House Keeping staff	30
2019-20	06-01-2020 to 27-01-2020	A Dialogue In Objective Silence (ADIOS)	16
2019-20	23-10-2019	Awareness session for Smart Gujarat New india Hackathon	11
2019-20	26-06-2019 to 27-06-2019	COMPREHENSIVE ONLINE INTELLECTUAL PROPERTY RIGHTS (IPR)	14
2019-20	28-02-2020 to 01-03-2020	Innovative Practices	16
2019-20	06-01-2020 to 10-01-2020	FDP on "Biotechnopreneurship"	1
2019-20	10-01-2020	Hands on: IP Filing	47
2019-20	13-12-2019	Harnessing Technologies Through IPR	24
2019-20	09-09-2019	NISE (Nurturing Innovation startup Ecosystem) Course	8
2019-20	04-01-2020	Smart India Hackathon	2
2019-20	27-01-2020 to 28-01-2020	i-hub - Facility Visit	4
2020-21	26-05-2020 to 01-06-2020	English Assist - Level II	20
2020-21	30-01-2021	Tools for Hybrid Learning	18
2020-21	08-04-2021.	Self Enhancement Training	15
2020-21	04-09-2020.	COVID-19 testing and isolation techniques	29
2020-21	19-12-2020	Fire Fighting Training	14
2020-21	11-09-2020.	House Keeping Safety for Admin & HK Staff	19
2020-21	08-01-2021.	Correct Fogging Training for Admin Staff	8
2020-21	19-01-2021	CPR Training	16
2020-21	07-05-2021.	First Aid Training	24
2020-21	04-02-2021.	Evacuation Training	19
2020-21	27-10-2020	Fire Fighting Training	14
2020-21	25-11-2020	Fire Fighting Training	17
2020-21	12-10-2020	Fire Fighting Training	16
2020-21	30-03-2021	Fire Fighting Training	10
2020-21	15-06-2020	COVID-19 Precautions and Safety Measures	28
2020-21	22-06-2020	COVID-19 Precautions and Safety Measures	31
2020-21	14-07-2020	COVID-19 Precautions and Safety Measures	18
2020-21	18-07-2020	COVID-19 Precautions and Safety Measures	19
2020-21	12-08-2020.	COVID-19 Precautions and Safety Measures	26
2020-21	26-08-2020	COVID-19 Precautions and Safety Measures	24
2020-21	07-09-2020.	COVID-19 Precautions and Safety Measures	22

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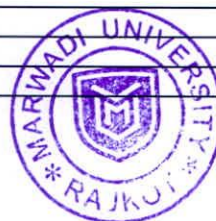




**6.3.3-Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years (8)**

Year	Dates (from-to) (DD-MM-YYYY)	Title of the professional/ administrative development program organized for the teaching staff/ non-teaching staff	No. of participants
2020-21	10-09-2020.	COVID-19 Precautions and Safety Measures	24
2020-21	06-10-2020.	COVID-19 Precautions and Safety Measures	14
2020-21	21-10-2020	COVID-19 Precautions and Safety Measures	27
2020-21	03-11-2020.	COVID-19 Precautions and Safety Measures	31
2020-21	18-12-2020.	COVID-19 Precautions and Safety Measures	19
2020-21	21-12-2020	COVID-19 Precautions and Safety Measures	22
2020-21	29-12-2020	COVID-19 Precautions and Safety Measures	28
2020-21	08-03-2020	Security Training	19
2020-21	25-09-2020	Security Training	21
2020-21	02-12-2020.	Security Training	28
2020-21	25-01-2021	Security Training	13
2020-21	14-04-2021	Security Training	12
2020-21	15-11-2021 to 18-11-2021	Faculty Industry Immersion Program	1
2020-21	04-01-2021 to 25-01-2021	A Dialogue In Objective Silence (ADIOS)	18
2020-21	12-01-2021	Awareness session for Smart Gujarat New india Hackathon	12
2020-21	19-09-2020	COMPREHENSIVE ONLINE INTELLECTUAL PROPERTY RIGHTS (IPR)	13
2020-21	19-02-2021	CPI - Creativity Problem Solving & Innovation	15
2020-21	18-01-2021 to 22-01-2021	FDP on "Biotechnopreneurship"	2
2020-21	16-01-2021	Hands on: IP Filing	40
2020-21	06-02-2021	Harnessing Technologies Through IPR	20
2020-21	14-09-2020	NISE (Nurturing Innovation startup Ecosystem) Course	6
2020-21	05-12-2020	Smart India Hackathon	1
2020-21	11-01-2021 to 12-01-2021	T-hub - Facility Visit	2
2021-22	15-07-2021	Interpersonal Skills & Universal Etiquette	27
2021-22	16-08-2021	Interpersonal Skills & Universal Etiquette	30
2021-22	20-09-2021	Interpersonal Skills & Universal Etiquette	27
2021-22	03-07-2021.	Canvas LMS	55
2021-22	30-08-2022	Counseling & Communication	27
2021-22	07-05-2022.	Counseling & Communication	24
2021-22	14-07-2021	Health and Safety training to admin staff	28
2021-22	21-08-2021	First Aid Training	22
2021-22	27-11-2021	Security Training	24
2021-22	21-01-2022	Fire Fighting Training	19
2021-22	06-07-2021.	Health and Safety training to admin staff	11
2021-22	24-08-2021	Health and Safety training to admin staff	8
2021-22	13-10-2021	Health and Safety training to admin staff	10
2021-22	13-12-2021	First Aid Training	19
2021-22	04-11-2021.	First Aid Training	17
2021-22	17-01-2022	First Aid Training	19
2021-22	21-02-2022	First Aid Training	21
2021-22	23-02-2022	Security Training	25
2021-22	23-03-2022	Security Training	24
2021-22	11-04-2022.	Security Training	11
2021-22	23-05-2022	Security Training	19
2021-22	23-06-2021	Fire Fighting Training	24
2021-22	22-07-2021	Fire Fighting Training	28
2021-22	26-08-2021	Fire Fighting Training	14
2021-22	07-12-2021.	Fire Fighting Training	19
2021-22	08-02-2022.	Fire Fighting Training	10
2021-22	14-02-2022	CPR Training	11
2021-22	24-03-2022	CPR Training	17
2021-22	21-04-2022	CPR Training	8
2021-22	21-06-2022	CPR Training	17
2021-22	25-10-2021	Lift Training	4
2021-22	30-11-2021	Lift Training	8
2021-22	31-01-2022	Lift Training	7
2021-22	31-03-2022	Lift Training	5
2021-22	20-04-2022	Lift Training	10
2021-22	19-06-2021	Fire Fighting Training	10
2021-22	29-07-2021	CPR Training	11
2021-22	15-12-2021	First Aid Training	19

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Year	Dates (from-to) (DD-MM-YYYY)	Title of the professional/ administrative development program organized for the teaching staff/ non-teaching staff	No. of participants
2021-22	11-01-2022	Security Training	17
2021-22	07-02-2022 to 28-02-2022	A Dialogue In Objective Silence (ADIOS)	14
2021-22	10-08-2021 to 11-08-2021	Awareness session for Smart Gujarat New india Hackathon	14
2021-22	26-04-2022	COMPREHENSIVE ONLINE INTELLECTUAL PROPERTY RIGHTS (IPR)	16
2021-22	05-07-2021 to 13-07-2021	CPI - Creativity Problem Solving & Innovation	13
2021-22	15-11-2021 to 26-11-2021	FDP on "Biotechnopreneurship"	1
2021-22	23-12-2021	Hands on: IP Filing	35
2021-22	12-03-2022	Harnessing Technologies Through IPR	14
2021-22	06-09-2021	NISE (Nurturing Innovation startup Ecosystem) Course	5
2021-22	02-10-2021	Smart India Hackathon	2
2021-22	20-01-2022 to 21-01-2022	T-hub - Facility Visit	4

  
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